Minutes Meeting held on Tuesday 19 June 2012

Meeting Opened:  6.30 pm

Brian Carte as the School Council President opened the meeting and welcomed everyone.

Present:

Apologies:
Brad Bowman, Clare Challenger, David Cross, Gil Garnier, Alan Lachman.

Agenda Alterations:
Nil.

Minutes of Previous Meeting:
Motion: “The minutes be adopted as an accurate record”
Moved: Belinda Butterfield                                                    Seconded: Rob Williams
CARRIED

Matters arising from minutes:
Nil.

Correspondence:

• Inward

  ▪ Jess Wallace – has been selected to represent Victoria in the Under 18 Youth Girls State Development Squad in Australian Rules Football. She has also been made Captain of the team.

  ▪ David Higgs – Thanking the School for the letter in regards to his Dad and the Hall of Fame in the new Science Centre.

  ▪ ASCIV – Invoice for ASCIV Membership renewal

• Outward

  ▪ David Higgs – Returning letter in regards to a request to name the new Science Centre after his Dad.
- Dr Ruth Bishop – Thanking her for accepting the request for the new Science Centre to be named after her.

**Late Correspondence:**
Nil.

**Inward and Outward correspondence:**
**Motion:** “The Inward and Outward correspondence be accepted”
**Moved:** Belinda Butterfield
**Seconded:** Helen Page
**CARRIED**

**Listed General Business**
Lee Anne Smith, Helen Wilson and Helen Page spoke at the end of the Committee meeting. Their presentation was about “Improving teaching and learning”. Faculties are working on developing a Learning Pathway for their disciplines which will outline the Knowledge, skills and vocabulary that students will be required to learn as they progress from year 7 to 12 in each subject area. Once Learning pathways are complete, unit planners will be developed outlining the resources, assessments etc that can be used to teach the knowledge, skills and vocabulary. Staff will undergo a process with parents and students in identifying those skills that are essential to be developed for our graduates to lead successful lives in the 21st Century.

**Principal's Report**
The Principal’s Report was tabled as read.

John mentioned the Working Bee that took place on 3 June. He thanked Lee Anne Smith for organising, and also the teachers, school council members and parents who also attended. It was incredible what everyone achieved on the day, and the grounds are forever improving.

John also mentioned the VCE Exams and what an amazing job all the teachers are doing including running lunchtime classes and revision lectures. John thanked Helen Wilson for giving up her time over two successive weekends to open the school, so students could take practice exams, under exam conditions.

**Motion:** “The tabled Principal’s report is accepted”.
**Moved:** Annette Wallace
**Seconded:** Cathy Hogg
**CARRIED**

**Committees:**

**Finance:**
The Finance report was tabled as read.

Carolyn mentioned about the EMA changes for next year. The school will lose around $50,000.

**Motion:** “The tabled Finance report is accepted”
**Moved:** Annette Wallace
**Seconded:** Helen Page
**CARRIED**
Education:
The Education report was tabled as read.

Camps and Excursions were tabled for approval:

Motion: “VCE Outdoor Ed. Year 11 Snorkelling 17 August, teacher Rowan Cameron, be approved”

Motion: “Lorne Life Saving camp, 26 – 30 November, teacher Rowan Cameron, be approved”

Motion: “VCE Outdoor Ed Year 12 Snow Camp – Mt Stirling/Mt Buller, 1 – 3 August and 21 – 23 August, teachers Georgia Cameron and Mark Lord be approved”

Please note that there is an alteration to the snow camp. They will spend 1 night in huts (first night). They have filled out the risk assessment form as required.

Motion: “Sea Kayaking Middle school VCE Outdoor ed., national Water Sports Centre, Bangholme, 17 and 21 August, 25 July, 1 August and September, teachers Rowan Cameron, Shane Moffatt and Mary Hunter, be approved”

Motion: “Canoeing, Warrandyte, 14 September and various dates in September, teachers Rowan Cameron, Shane Moffatt and Mary Hunter, be approved”

Motion: “Cross country skiing, Lake Mountain, Middle school, teachers Rowan Cameron, Mary Hunter and Shane Moffatt, be approved”

Motion: “Surf lifesaving, 5,12,19 November, November, 22 August, 5 September, 24 October, 7 November, Shane Moffatt, Mary Hunter and Rowan Cameron, be approved”

Motion: “That all of the above camps and excursions are approved by the School Council”

Moved: Annette Wallace Seconded: Pat Keane

CARRIED

Ground/Facilities:
Lee Anne Smith presented a verbal report of the meeting held prior to tonight’s meeting.

Working bee –planted more indigenous plants. A Landscape Architect also visited school to provide a quote for the Marion Heale garden.

BER Building – Currently going through the defect process to claim for the roof.

Chemical storage room requires an extractor fan.

Kevin O’Rourke (DEECD) – John, Lee Anne and Carolyn spoke to Kevin about the Senior School refurbishment. They received very positive feedback from him, and basically got the go ahead for it to be done. Kevin was impressed with all three architects. The School is in the process of selecting an architect.

Solar – Sensors and LED lights will be installed soon. Once they have the quote and are happy with it, they will be installed as soon as possible.

Occupational Health and Safety Audit – Acknowledged a great job that Suzanne Caldwell did.

The most serious that need to addressed straight away were establishing processes to respond to a chlorine spill from the pool and ensuring an extractor fan is installed in the BER chemical storage room.
Motion: “The verbal report be approved”
Moved: Annette Wallace  Seconded: Belinda Butterfield
CARRIED.

Other Reports:

Chaplaincy:
The Chaplaincy report was tabled as read.

Motion: “The Chaplaincy report be accepted”
Moved: Rob Williams  Seconded: Helen Page
CARRIED

PFA
The PFA Report was tabled as read.

Annette Wallace acknowledged and thanked Lee Anne Smith for being a great guest speaker at their last meeting.

Motion: “The PFA report be accepted”
Moved: Cathy Hogg  Seconded: Helen Page
CARRIED

Sponsorship and Marketing
The Sponsorship and Marketing report was tabled as read.

Pat Keane mentioned the links that we have with Core Health Fitness. The committee is also approaching banks to try to gain sponsorship from a bank.

The Committee had a meeting with Ray Ball who is with the Bank of Melbourne. An offer from the Bank of Melbourne was that if parents and staff members take a loan out with the Bank of Melbourne and mention Frankston High School, they would donate .2% to the school. They will also donate $1000 to the school as well. The committee is considering this offer and will make a recommendation to School Council.

Motion: “The Sponsorship and Marketing report be accepted”
Moved: Helen Hay  Seconded: Belinda Butterfield
CARRIED

Unlisted Business

Meeting closed 8:10 pm
FRANKSTON HIGH SCHOOL COUNCIL

Minutes Meeting held on Tuesday 21 August 2012

Meeting Opened: 7.45 pm

Brian Carte as the School Council President opened the meeting and welcomed everyone.

Present:
John Albiston, Sarah Astone, Brad Bowman, Belinda Butterfield, Suzanne Caldwell, Brian Carte, Clare Challenger, Carolyn Florance, Gil Garnier, Cathy Hogg, Pat Keane, Helen Page, Lee Anne Smith, Hannah Vale, Annette Wallace and Helen Wilson

Apologies:
David Cross, Helen Hay, Alan Lachman and Rob Williams.

Agenda Alterations:
Nill.

Minutes of Previous Meeting:
Motion: “The minutes be accepted as an accurate record”
Moved: Belinda Butterfield
Seconed: Helen Page

CARRIED

Matters arising from minutes:
Nill.

Reports from Student Leadership Council
The two student Captains from the Student Leadership Council spoke about various activities within the school and wider community.

- VicSRC Conference – There were 4 representatives from Frankston High School – Casey, Zoe, Darcy and Laura.
- VISTA Awards – Mrs Bambridge won the VISTA award: Outstanding teaching in Leadership
- Connect Awards – Frankston High School won the best integrated school for student leadership
- Tim Eric has resigned from the VicSRC as this is his last year at Frankston High School
- John also thanked Clare Challenger for her efforts in preparing successful nominations for the VISTA and Connect awards.
- 40 Hour Famine – It finished last weekend. Nearly $1000 was raised. Everyone put a lot of effort into raising money for a great cause.
- Frankston High School was successful in obtaining spots at the Alpine School for next year. It is very hard to get into. The school will be shortly selecting Year 9 students for the 2013 year, and they will live there for a term.
- The next casual dress day is Friday 31 August. The money raised will go to the Portsea Camp.
- Last term’s casual dress day raised $1950 for the COSO (Cambodia Orphan Save Organisation), which the school has worked with during the 2011 World Challenge Expedition.
• VCE Supportive Friends – a worthwhile program that many student leaders participated in to learn how to support friends in need.

• Back to School Assembly – The school assembly theme is “Back to School” which will be held on 24 August. There will be three former students speaking; Professor Richard Boyd – renowned stem cell research Scientist, Lauren Caldwell – Speech Pathologist and Adam Godfrey – Physiotherapist.

• The School Captains are organising a Student Leadership lunch next week with the Junior school Council. They will be handing out awards. It’s a chance to connect with the younger students.

John Albiston thanked SLC for their attendance and report and congratulated them on their activities they have organised to date, and their wonderful leadership skills.

Correspondence:

  o Inward
    Lenny Lee – representing Victoria at the Australian Ice Hockey Championships

  o Outward
    Lenny Lee – a letter on behalf of the school council congratulating Lenny on his selection and also $100 contribution towards his expenses for the Championships.

  o Late Correspondence:
    Nil.

Listed General Business

Principal’s Report
The Principal’s Report was tabled as read.

John mentioned and congratulated the Senior Boys Football team, for winning the State Championships. Also congratulating Con Neratzoglou for coaching.

Ellie Cole – ex Frankston High School student, will be representing Australia at the Paralympic games to be held in London next week.

Motion: “The tabled Principal’s report is accepted”.
Moved: Belinda Butterfield            Seconded: Annette Wallace

CARRIED
Committees:

Finance:
The Finance report was tabled as read.

Roof Submission - The school has received partial funding for the roof submission. Baade Harbour Pty Ltd has been selected for the Senior School refurbishment. School Council has recommended that the architect manages both projects as they are familiar with both areas and would be a more efficient process. The School Council are yet to receive a contract that reflects the funding received.

Motion: “The School Council has requested that a new contract, with an updated scope of work, reflective of the partial funding received by DEECD, be provided before the roof replacement can commence”.
Moved: Brian Carte            Seconded: Gil Garnier
CARRIED

Motion: “The tabled Finance report is accepted”
Moved: Helen Page       Seconded: Clare Challenger

CARRIED

Education:
The Education report was tabled as read.

Motion: “The tabled Education report is accepted”
Moved: Helen Page       Seconded: Brad Bowman

Ground/Facilities:
Lee Anne Smith presented a verbal report of the meeting held prior to tonight’s meeting.

The refurbishment of the senior school building and the roof has been recommended to be combined. The architects will be able to start from the 27 August, so will hopefully have a master plan by then.

School holidays – The hall and stadium floors will be done. The 500’s and the 50’s will be painted.

Hands on learning – Planning on building a deck outside near the tennis courts – a local gardening supplier will be donating materials for the project.

BER – The Ruth Bishop Science Centre will have its official opening on 14 September. Currently organising a glass panel with Ruth’s biography for display.

Working Bee – The next working bee will be on 9 September which will be concentrating on the Science Centre.

Security cameras – have been updated, and cameras have been ordered for the new Science Centre.

Carolyn Florance – has done a sensational job in pulling together everything for the roof submission and following everything up, this has been a hard job!

Signage – Lee Anne Smith handed around pictures of the signage that is going to be at the front of the school with Frankston High School. Super Signs is the company. They are coming in on Thursday to discuss it further.

Motion: “The verbal report be approved”
Moved: Belinda Butterfield       Seconded: Helen Page

CARRIED.

Other Reports:

Chaplaincy:
The Chaplaincy report was tabled as read.

Trivia night – is this Friday night. The Chaplaincy Committee is receiving an encouraging response for this event.

Motion: “The Chaplaincy report be accepted”
Moved: Clare Challenger
CARRIED

Seconded: Cathy Hogg

PFA
The PFA Report was tabled as read.

Annette also wanted to thank Carolyn Walsh who came to the meeting and spoke to the committee about VET in schools. It was very informative and helpful.

New parents came to the meeting, which was lovely. They read about the PFA meeting in the newsletter.

Motion: “The PFA report be accepted”
Moved: Cathy Hogg
CARRIED

Seconded: Pat Keane

Sponsorship and Marketing
The Sponsorship and Marketing report was tabled as read.

The Sports Injury Clinic in Frankston has become a new major sponsor for Frankston High School. The main focus will be the health and wellbeing of the staff and running activities for the staff.

Motion: “The Sponsorship and Marketing report be accepted”
Moved: Annette Wallace
CARRIED

Seconded: Gil Garnier

Unlisted Business

PISA – international company that measure schools around the world. Frankston High School was chosen randomly to take part. The representative mentioned to Lee Anne Smith, that she was really impressed with the students who completed the testing. The middle school students took part.

Learning skills developed in students at school. On the last curriculum day, the Teachers from each department spoke to a panel of staff about their learning pathways. John thanked Lee Anne for a most productive day.

Parent and Teacher night – Slightly changed from last year. There was a longer span of the day where parents were able to attend. Parents didn’t receive reports before the night. There were about 3000 appointments made.

Melbourne Bands Festival – the Frankston High School bands competed in the Melbourne Bands Festival over the last two weekends. Cathy Hogg and John Albiston went to see their performance on the Sunday night, and they both thought they were all amazing! Judges gave feedback to each band, and they all had really positive things to say.

Meeting closed 8:40 pm