Frankston High School
VET in Schools
Programs 2017
# 2017 VET Subjects

Please note changes may occur for schedule in 2017

<table>
<thead>
<tr>
<th>VET Program</th>
<th>Course Venue</th>
<th>Registered Training Organisation</th>
<th>Schedule</th>
<th>Block Credit Or Study Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cert II &amp; III in Acting</td>
<td>Elizabeth Murdoch</td>
<td>Australian College Dramatic Arts</td>
<td>Wed 1.00 - 4.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Agriculture</td>
<td>Elizabeth Murdoch</td>
<td>Goulburn Ovens TAFE</td>
<td>Wed 1.30 - 4.30</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Animal Studies</td>
<td>Elizabeth Murdoch</td>
<td>Box Hill Institute</td>
<td>Wed 1.00 - 4.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Applied Fashion Design</td>
<td>Elizabeth Murdoch</td>
<td>Elizabeth Murdoch</td>
<td>Wed 1.30 - 4.30 OR Mon 4.00 - 7.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II Automotive (Mechanical)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 - 5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II Automotive (Marine)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 - 5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II Building &amp; Construction (Carpentry)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 - 5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II Building &amp; Construction (Painting &amp; Decorating)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 12.30 - 4.30</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II Building &amp; Construction (Wall Floor Tiling)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 12.30 - 4.30</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II &amp; Cert III in Business</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.30 - 5.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II in Community Services</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 - 5.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II in Dance</td>
<td>Elizabeth Murdoch</td>
<td>Elizabeth Murdoch</td>
<td>Wed 1.30 - 4.30</td>
<td>Study Score</td>
</tr>
</tbody>
</table>

* Final Course availability to be confirmed. Please use VETis course options as a guideline only.
## 2017 VET Subjects – Please note changes may occur for schedule in 2017

<table>
<thead>
<tr>
<th>Course</th>
<th>Institute 1</th>
<th>Institute 2</th>
<th>Timetable</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cert III Design Fundamentals</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00-5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert III Digital Media Games Design</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00-5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Engineering Studies</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00-6.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II in Equine Industry</td>
<td>Toorak College &amp; Mornington Stables</td>
<td>Box Hill Tafe</td>
<td>Wed 1:30 – 4:30</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert III in Events Management</td>
<td>Holmesglen</td>
<td>Holmesglen</td>
<td>Wed 2.00 – 6.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert III in Financial Services</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 – 5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Furniture Making</td>
<td>Frankston High</td>
<td>Chisholm</td>
<td>Timetable</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert III Health Services Assistant</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 - 5.00</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Hospitality</td>
<td>Holmesglen</td>
<td>Holmesglen</td>
<td>Wed 2.30 – 7.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II in Hospitality</td>
<td>Elizabeth Murdoch</td>
<td>Chisholm</td>
<td>Wed 1.30 – 5.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II in Integrated Technologies</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 – 6.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>(For students interested in Electrical, Telecommunications &amp; Electronics)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.00 – 6.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>(This is not a pre-apprenticeship for Electrical)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cert III in Laboratory Skills</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 1.30 – 5.30</td>
<td>Study Score</td>
</tr>
</tbody>
</table>

* Final Course availability to be confirmed. Please use VETi's course options as a guideline only.*
## 2017 VET Subjects – Please note changes may occur for schedule in 2017

<table>
<thead>
<tr>
<th>Certificate</th>
<th>Provider 1</th>
<th>Provider 2</th>
<th>Days</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cert III in Media (Multimedia)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Tues 4.00 - 9.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II &amp; III in Music Performance</td>
<td>Mt Eliza SC</td>
<td>Ausmusic (Collarts)</td>
<td>Wed 1.30 – 5.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert III in Music Technical Production</td>
<td>Mt Eliza SC</td>
<td>Ausmusic (Collarts)</td>
<td>Wed 1.30 – 5.00</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert IV Residential Drafting (Building Design)</td>
<td>Chisholm Frankston</td>
<td>Chisholm</td>
<td>Wed 12.30-5.30</td>
<td>Block Credit</td>
</tr>
<tr>
<td>Cert II in Sport and Recreation</td>
<td>Frankston High</td>
<td>IVET</td>
<td>Timetable</td>
<td>Study Score</td>
</tr>
<tr>
<td>Cert II in Tourism</td>
<td>Holmesglen</td>
<td>Holmesglen</td>
<td>Wed 2.00 – 6.00</td>
<td>Block Credit</td>
</tr>
</tbody>
</table>

* Final Course availability to be confirmed. Please use VETIs course options as a guideline only.
22070VIC Certificate II in Acting (Screen) 1\textsuperscript{st} year
22072VIC Certificate III in Acting (Screen) 2\textsuperscript{nd} year

Contact
Libby Le Rossignol - Elisabeth Murdoch College
Ph: 9788 2600
fawcett-lerossignol.libby.l@edumail.vic.gov.au

Delivery
Duration: 2 years
Venue: Elisabeth Murdoch College
Times: Wednesday 1.00pm—4.00pm (1st yr.)
       Wednesday 5.00pm—8.00pm (2nd yr.)

Overview
VET in schools multiplies opportunities for students. They enable students to complete a nationally recognised vocational qualification as well as contribute towards their VCE or VCAL Certificate. The aim of the course is to provide the skills, knowledge and attitudes for training in acting for film and television. The course has been written to create career opportunities for peripheral creative industries. This course is a unique mixture of hands on learning against theory delivered in a different learning environment to VCE. The course structure dictates practical filming lessons alternating against theory lessons.

Special Requirements
Material requirements: 3 x A4 Binder Notebooks, pens and highlighters. Students are issued with a memory card and a memory card reader with software. This is designed so students can view their progress and undertake self-critique. The card is returned at the end of the course. The software is to be installed on a PC, with MAC computers having the ability to play the footage automatically through iMovie or Quicktime. Students are required to bring the memory card to every filming.

Structured Workplace Learning
The VCAA has determined that work placement is an appropriate and valuable component of all VET programs. It provides the context for:
- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO

It is often difficult to find suitable work placements in this industry. To overcome this situation the course is planned to provide students with exposure to a work environment through organised industry visits, industry speakers and performers and through involvement in performances such as school productions.

Contribution to the VCE and VCAL
On completion of the program student are eligible for four credits towards their VCE or VCAL certificate, two at units 1 and 2 level and a 3 and 4 sequence. Students who successfully complete the year 12 Unit 3-4 sequence will be eligible for a 10% increment towards their ATAR as a fifth or sixth subject.
ACTING

Units delivered may include

FIRST YEAR
The course focuses on an overview of the film and TV industry, governing bodies, film and TV careers and
skills, types of auditions, audition preparation, script knowledge and development and skills and abilities for
acting in front of camera.

Unit of Competency Name
- Develop and apply creative arts knowledge
- Work with others
- Organise personal work priorities and development
- Participate in OHS process
- Prepare self for performance
- Access and use the internet
- Prepare and present self for auditions
- Develop script knowledge and performance skills
- Develop acting techniques

SECOND YEAR
The focus is on rehearsing and performing scripts, performance in front of camera, screen tests, rehearsing,
filming scenes and styles, protocols and knowledge of the film and TV industry and camera technique.
Students elect one unit to explore from: make up design, audition and select performers, directing,
presenting and media & screen expertise.

Unit of Competency Name
- Provide services on a freelance basis
- Work in a culturally diverse environment
- Participate in negotiations
- Expand skills for auditions
- Rehearse and perform for camera
- Extend acting techniques
- Write the script

And one unit from a bank of electives
To view the latest Units of Competency and course information go to:

Pathways Examples

TAFE
- Advanced Diploma in Performing Arts
- Diploma Theatre Technology
- Advanced Diploma Stage Craft

University
- Performing Arts
- Dance
- Drama
- Film and Television
AHC20110 Certificate II in Agriculture

Contact
Libby Le Rossignol - Elisabeth Murdoch College
Ph: 9788 2600
fawcett-lerossignol.libby.l@edumail.vic.gov.au

Delivery
Duration: 2 years
Venue: Elisabeth Murdoch College
Times: Wednesday 1.30pm – 4.30pm

Overview
VET in schools multiplies opportunities for students. They enable students to complete a nationally recognised vocational qualification as well as contribute towards their VCE or VCAL Certificate. Classroom learning is combined with structured hands-on training and practice in industry. The aims of the program are to provide students with the knowledge and skills to achieve competencies that will enhance their employment prospects in the agricultural industry and to enable students to gain a recognised credential and make a more informed choice regarding further education and career paths.

Special Requirements
Students are required to wear appropriate clothes and footwear for working with animals in a farm environment.

Structured Workplace Learning
Structured Workplace Learning is an important part of any VET in schools program and provides:
- Enhancement of skills
- Practical application of industry knowledge
- Increased employment opportunities
This course requires students to undertake 80 hours of structured workplace learning, 40 hours each year. This provides the opportunity for students to demonstrate competencies acquired on-the-job.

Contribution to the VCE and VCAL
On completion of the program student are eligible for four credits towards their VCE or VCAL certificate, two at units 1 and 2 level and a 3 and 4 sequence. Students who successfully complete the year 12 Unit 3-4 sequence will be eligible for a 10% increment towards their ATAR as a fifth or sixth subject.
Further information on the increment process can be found on the VCAA website: www.vcaa.vic.edu.au/vet/general/recognition/vetcredit.html

This program will also satisfy the learning outcomes for the VCAL Industry Specific and the Work Related Skills strand.

There will minor changes made to the above program for 2017. Details regarding the changes will be available later in the year.
AGRICULTURE

Units delivered over the two years may include:

**Unit of Competency Name**

<table>
<thead>
<tr>
<th>Code</th>
<th>Competency Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC-MGAS201A</td>
<td>Work In The Animal Care Industry</td>
</tr>
<tr>
<td>AC-MGAS202A</td>
<td>Participate In Workplace Communications</td>
</tr>
<tr>
<td>AC-MGAS203A</td>
<td>Complete Animal Care Hygiene Routines</td>
</tr>
<tr>
<td>AC-MGAS204A</td>
<td>Feed And Water Animals</td>
</tr>
<tr>
<td>AC-MGAS205A</td>
<td>Assist In Health Care Of Animals</td>
</tr>
<tr>
<td>AC-MOHS201A</td>
<td>Participate In Occupational Health And Safety Processes</td>
</tr>
<tr>
<td>AC-MSUE201A</td>
<td>Participate In Environmentally Sustainable Work Practices</td>
</tr>
</tbody>
</table>

**Second Year**

<table>
<thead>
<tr>
<th>Code</th>
<th>Competency Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC-MGAS205A</td>
<td>Assist In Health Care Of Animals</td>
</tr>
<tr>
<td>AC-MGAS206A</td>
<td>Provide Basic First Aid For Animals</td>
</tr>
<tr>
<td>AC-MGAS202A</td>
<td>Provide Enrichment For Animals</td>
</tr>
<tr>
<td>AC-MSPE304A</td>
<td>Provide basic Care of dogs</td>
</tr>
<tr>
<td>AC-MSPE310A</td>
<td>Provide Basic Care Of Mammals</td>
</tr>
</tbody>
</table>

To view the latest Units of Competency and course information go to http://www.emc.vic.edu.au/sshandbook/vet/agriculture.html

**Pathways Examples**

**TAFE**
- Certificate III in Agriculture
- Certificate IV in Agriculture
- Diploma in Agriculture
- Advanced Diploma in Agriculture
- Diploma of Rural Business Management

**University**
- Bachelor of Agricultural Science
- Bachelor of Agriculture
- Bachelor of Science majoring in Ag Science

**General Careers Pathways**
- Farmer
- Farm Manager
- Agriculture Technician
- Agricultural Scientist
- Animal Technician
- Jackaroo
- Landcare Worker
- Park Ranger
- Sock and Station Agent
- Forester
- Environmental Engineer
ACM20110 Certificate II in Animal Studies

Contact
Libby Le Rossignol - Elisabeth Murdoch College
Ph: 9788 2600
fawcett-lerossignol.libby.l@edumail.vic.gov.au

Delivery
Duration: 2 years
Venue: Elisabeth Murdoch College
Times: Wednesday pm time TBA

Overview
VET in schools multiplies opportunities for students. They enable students to complete a nationally recognised vocational qualification as well as contribute towards their VCE or VCAL Certificate. Classroom learning is combined with structured hands-on training and practice in industry. This course is designed to provide the basic skills and knowledge to become an animal carer. It will assist the student in making an informed decision as to whether or not to pursue a career within the animal industry.

Special Requirements
Students are required to wear appropriate clothes and footwear for working with animals. Students must also have a copy of their current tetanus vaccination. Students interested in enrolling in this course must attend an orientation afternoon in the year preceding.

Structured Workplace Learning
Students undertaking this course are required to fulfil an industry specific workplace learning, which contributes to the completion of the competency, “Work in the animal care industry”, and provides the opportunity to demonstrate competencies acquired off the job. During this time students will be required to complete workplace activities.

Contribution to the VCE and VCAL
On completion of the program students are eligible for four credits towards their VCE or VCAL certificate, two at units 1 and 2 level and a 3 and 4 sequence. Students who successfully complete the year 12 Unit 3-4 sequence will be eligible for a 10% increment towards their ATAR as a fifth or sixth subject.

This program will also satisfy the learning outcomes for the VCAL Industry Specific and the Work Related Skills strand.
ANIMAL STUDIES

Units delivered over the two years may include:

Unit of Competency Name
- Participate in occupational health and safety processes
- Work in the animal care industry
- Participate in workplace communications
- Complete animal care hygiene routines
- Feed and water animals
- Participate in environmentally sustainable work practices
- Provide information on companion animals, products and services
- Assist in the health care of animals
- Provide basic first aid for animals
- Provide basic care for dogs
- Provide basic care of rodents and rabbits

Additional elective units will also be offered. To view the latest units of competency and course information go to: http://www.emc.vic.edu.au/sshandbook/vet/animal-studies.html

Pathways Examples
TAFE
- Certificate III in Captive Animals
- Certificate IV in Companion Animal Services
- Certificate IV in Veterinary Nursing
- Diploma of Animal Technology

EMPLOYMENT
Employment opportunities such as:
- Animal Care Attendant
- Animal Shelter Attendant
- Kennel Hand
- Cattery Attendant
- Pet Shop Attendant
- Assistant Dog Groomer

With further study this course could lead to employment as:
- Veterinary nurse
- Boarding kennel manager
- Cattery manager
- Pet shop/aquarium manager
- Companion animal trainer/behaviourist
CERTIFICATE II IN AUTOMOTIVE STUDIES (PRE-VOCATIONAL) - MARINE

Course Code: VET0001

Course Overview:

This program is based around 22016VIC-Certificate II in Automotive Studies (Mechanical) but is contextualised towards the Marine Mechanical Industry.

Students study and achieve the same units as the Certificate II in Automotive Studies (Mechanical) program but attention is paid to the differing factors and technical operations of marine engines in comparison to light motor vehicles.

The course allows students a full understanding and cross blend of the automotive mechanical industry and marine industry and allows students to pathway into either industry through apprenticeships.

22016VIC Certificate II in Automotive Studies (Marine)

SWL is not mandatory, though the VCAA strongly recommend a minimum of ten days workplace placement for each year of this program.

Contribution to VCE/VCAL:

VCE: Students undertaking the VCE VET Automotive program are eligible for credit of up to four VCE VET units on their VCE statement of results - two units at Unit 1-2 level and a Unit 3-4 sequence.

Students may accumulate VCE VET units over more than one year.

Schools should note that credit in this program is based on accrual of hours. To achieve a Unit 3-4 sequence for satisfactory completion purposes, a student must complete 400 hours of training including the compulsory units of competence.

Students who successfully complete the Unit 3-4 sequence will be eligible for a 10 per cent increment towards their ATAR.

VCAL: Up to 200 hours of accredited training for the first year of the program; Up to 500 hours of accredited training for the second year of the program.
## COURSE OUTLINE

<table>
<thead>
<tr>
<th>Units of Study</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>AURC270103A APPLY SAFE WORKING PRACTICES</td>
<td>Year 1</td>
</tr>
<tr>
<td>AURT228668A USE AND MAINTAIN MEASURING EQUIPMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>AURT270278A USE AND MAINTAIN WORKPLACE TOOLS AND EQUIPMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN652 Dismantle and Assemble Engine, Four-Stroke Multi Cylinder Petrol</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN644 Carry Out Industry Research</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN662 Remove and Replace Clutch Assembly</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN668 Remove and Replace Wheel and Tyre Assemblies</td>
<td>Year 1</td>
</tr>
<tr>
<td>VPAU209 Participate in Basic Vehicle Servicing Operations</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN658 Dismantle and Assemble Transmission, Manual (Conventional)</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN668 Remove and Replace Suspension, Front Springs</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN668 Operate Electrical Test Equipment</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN647 Job Seeking</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN678 Recharge Batteries</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN676 Construct Basic Electronic Circuits</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN674 Remove and Refit Batteries</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

**Assessment Method:**
in class, with practical placements.

**Timetable:**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>08:30</td>
<td>12:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td></td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td></td>
</tr>
</tbody>
</table>

**What to Bring:**
Students are required to have the following at all classes:
- Full overalls (blue)
- Steel capped safety work boots

**Commencement:**
February

**Duration Notes:**
Full-time: Not available  Part-time: 2 years

**Pathways - Courses:**
- Certificate III in Marine Mechanical Technology - Chisholm
- Certificate III in Heavy Commercial Vehicle Mechanical Technology - Chisholm
- Certificate III in Light Vehicle Mechanical Technology - Chisholm

For more information about this course or to apply

VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS NO. 00681F
CERTIFICATE II IN AUTOMOTIVE STUDIES (MECHANICAL)

Course Code: VET0091

The Certificate II in Automotive Studies offers students the opportunity to incorporate a Certificate II Industry recognised qualification within their VCAL or VCE studies.

The course is designed to provide a 'hands on' learning environment and focuses on providing simulated practical work experiences, employability skills and career pathways into the automotive Industry as an Apprentice.

This course has been designed to align with needs to address increasing skills shortages in both the automotive vehicle industry and provides the skills to increase employment pathways and career opportunities of students.

22015VIC - Certificate II in Automotive Studies (Pre-vocational)

SWL is not mandatory, though the VCAA strongly recommend a minimum of ten days work placement for each year of this program.

VCE: Students undertaking the VCE VET Automotive program are eligible for credit of up to four VCE VET units on their VCE statement of results – two units at Unit 1-2 level and a Unit 3-4 sequence.

Students may accumulate VCE VET units over more than one year.

Schools should note that credit in this program is based on accrual of hours. To achieve a Unit 3-4 sequence for satisfactory completion purposes, a student must complete 400 hours of training including the compulsory units of competence.

Students who successfully complete the Unit 3-4 sequence will be eligible for a 10 per cent increment towards their ATAR.

VCAL: Up to 200 hours of accredited training for the first year of the program; Up to 200 hours of accredited training for the second year of the program.
<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>AURC270103A</td>
<td>APPLY SAFE WORKING PRACTICES</td>
<td>Year 1</td>
</tr>
<tr>
<td>AURT225657A</td>
<td>USE AND MAINTAIN MEASURING EQUIPMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN652</td>
<td>DISMANTLE AND ASSEMBLE ENGINE, FOUR-STROKE MULTI CYLINDER PETROL</td>
<td>Year 1</td>
</tr>
<tr>
<td>AURT270278A</td>
<td>USE AND MAINTAIN WORKPLACE TOOLS AND EQUIPMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN682</td>
<td>REMOVE AND REPLACE CLUTCH ASSEMBLY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VPAU209</td>
<td>PARTICIPATE IN BASIC VEHICLE SERVICING OPERATIONS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN666</td>
<td>REMOVE AND REPLACE WHEEL AND TYRE ASSEMBLIES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN644</td>
<td>CARRY OUT INDUSTRY RESEARCH</td>
<td>Year 1</td>
</tr>
<tr>
<td>VBN659</td>
<td>DISMANTLE AND ASSEMBLE TRANSMISSION, MANUAL (CONVENTIONAL)</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN047</td>
<td>JOB SEEKING</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN653</td>
<td>REMOVE AND REPLACE SUSPENSION, FRONT SPRINGS</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN674</td>
<td>REMOVE AND REFIT BATTERIES</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN658</td>
<td>OPERATE ELECTRICAL TEST EQUIPMENT</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN676</td>
<td>CONSTRUCT BASIC ELECTRONIC CIRCUITS</td>
<td>Year 2</td>
</tr>
<tr>
<td>VBN675</td>
<td>RECHARGE BATTERIES</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Assessment Method: In class, with practical placements.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dandenong</td>
<td>Fri</td>
<td>08:30</td>
<td>12:30</td>
<td>13/02/2015</td>
<td>30/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>08:30</td>
<td>12:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Fri</td>
<td>13:00</td>
<td>17:00</td>
<td>13/02/2015</td>
<td>30/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>08:30</td>
<td>12:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Fri</td>
<td>08:30</td>
<td>12:30</td>
<td>13/02/2015</td>
<td>30/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Fri</td>
<td>13:00</td>
<td>17:00</td>
<td>13/02/2015</td>
<td>30/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>08:30</td>
<td>12:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
<tr>
<td>Frankston</td>
<td>Fri</td>
<td>08:30</td>
<td>12:30</td>
<td>13/02/2015</td>
<td>30/10/2015</td>
<td>Year 2</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
<tr>
<td>Frankston</td>
<td>Fri</td>
<td>13:00</td>
<td>17:00</td>
<td>13/02/2015</td>
<td>30/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

What to Bring: Students are required to have the following at all classes:
- Full overalls (blue)
- Steel capped safety work boots

Commencement: February
Duration: Full - time: Not available  Part - time: 2 years
Duration Notes: Please contact us for further information
Pathways:
CERTIFICATE II IN BUILDING AND CONSTRUCTION (CARPENTRY)

Course Code: VET0148

This program will provide students the knowledge and skills to enhance their employment prospects in the building and construction industry. On successful completion of the VCE VET program, students have achieved approximately two thirds of the pre-apprenticeship certificate, comprising the certificate core and some stream-specific modules.

This provides partial completion of 22216VIC - Certificate II in Building and Construction. Students wishing to complete the entire pre-apprenticeship certificate need to undertake modules beyond the requirements of the VCE VET program.

Students undertaking the VCE VET program are provided with a Statement of Attainment.

Please note that the VCE-VET first and second year program is a partial completion of 22216VIC - Certificate II in Building and Construction (carpentry).

From 2016, Chisholm will offer students who have completed the first and second year during Years 10 and 11 the option of returning for a third year while completing Year 12. This option will allow those students to complete the remaining units of the Certificate II in Building and Construction and receive the qualification.

Students completing the first and second year in Year 11 and 12 will have option of completing the remaining units over the summer holidays to complete the qualification.

SWL is not mandatory in this program; though the VCAA strongly recommends a minimum of ten days work placement for this program.

VCE: Students undertaking this program are eligible for up to four VCE VET units on their VCE statement of results: two Units at a Unit 1-2 level, and a Unit 3-4 sequence. Students who successfully complete a Unit 3-4 sequence will be eligible for a 10 per cent increment towards their ATAR.

VCAL: up to 212 hours of accredited training for the first year of the program; up to 204 hours of accredited training for the second year of the program.
# Chisholm Course Outline

## Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCCOHS1001A</td>
<td>WORK SAFELY IN THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20965</td>
<td>WORKPLACE SAFETY AND SITE INDUCTION</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20966</td>
<td>BUILDING STRUCTURES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20967</td>
<td>CALCULATIONS FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20962</td>
<td>QUALITY PRINCIPLES FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20964</td>
<td>WORKPLACE DOCUMENTS AND PLANS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20971</td>
<td>CARPENTRY HAND TOOLS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20962</td>
<td>BASIC ENVIRONMENTAL SUSTAINABILITY IN CARPENTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20959</td>
<td>COMMUNICATION SKILLS FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTFA211A</td>
<td>PROVIDE BASIC EMERGENCY LIFE SUPPORT</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20960</td>
<td>INTRODUCTION TO SCAFFOLDING AND WORKING PLATFORMS</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20961</td>
<td>LEVELLING</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20963</td>
<td>SAFE HANDLING AND USE OF PLANT AND SELECTED PORTABLE</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20977</td>
<td>EXTERNAL CLADDING</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20973</td>
<td>BASIC SETTING OUT</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20974</td>
<td>SUB-FLOOR FRAMING</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20980</td>
<td>INTRODUCTION TO DEMOLITION</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20976</td>
<td>WALL FRAMING</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20958</td>
<td>PREPARE FOR WORK IN THE CONSTRUCTION INDUSTRY</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20972</td>
<td>CARPENTRY POWER TOOLS</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20981</td>
<td>FORMWORK FOR CONCRETING</td>
<td>Year 3</td>
</tr>
<tr>
<td>VU20978</td>
<td>INSTALLATION OF WINDOW AND DOOR FRAMES</td>
<td>Year 3</td>
</tr>
<tr>
<td>VU20979</td>
<td>INTERIOR FIXINGS</td>
<td>Year 3</td>
</tr>
<tr>
<td>VU20976</td>
<td>ROOF FRAMING</td>
<td>Year 3</td>
</tr>
</tbody>
</table>

## Assessment Method

### Certificate III in Shopfitting - Chisholm
- Certificate IV in Building and Construction (Building) - Chisholm
- Diploma of Building and Construction (Building) - Chisholm
- Diploma of Building and Construction (Site Management) - Chisholm
- Advanced Diploma of Building Design (Architectural) - Chisholm
- Diploma of Building Surveying - Chisholm
- Advanced Diploma of Building Surveying - Chisholm
- Certificate III in Cabinet Making (Kitchen and Bathrooms) or (Furniture) - Chisholm
- Certificate III in Carpentry - Chisholm
- Certificate III in Carpentry and Joinery - Chisholm
CERTIFICATE II IN BUILDING & CONSTRUCTION (PAINTING & DECORATING)

Course Code: VET0148

This program will provide students the knowledge and skills to enhance their employment prospects in the building and construction industry, with a particular focus on painting and decorating.

On successful completion of the VCE VET program, students have achieved approximately two-thirds of the pre-apprenticeship certificate, comprising the certificate core and some stream specific modules. This provides partial completion of 22216VIC - Certificate II in Building and Construction.

Students wishing to complete the entire pre-apprenticeship certificate need to undertake modules beyond the requirements of the VCE VET program. Students undertaking the VCE VET program are provided with a Statement of Attainment.

22216VIC - Certificate II in Building and Construction (Painting and Decorating)

Structured workplace learning

SVL is not mandatory in this program; though the VCAA strongly recommends a minimum of ten days’ work placement for this program.

Contribution to VCE/VCAL

VCE: Students undertaking this program are eligible for up to four VCE VET units on their VCE statement of results: two Units at a unit 1-2 level, and a Unit 3-4 sequence.

Students who successfully complete a unit 3-4 sequence will be eligible for a 10 per cent increment towards their ATAR.

VCAL: up to 212 hours of accredited training for the first year of the program; up to 204 hours of accredited training for the second year of the program.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCCOHS1001A</td>
<td>WORK SAFELY IN THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20955</td>
<td>WORKPLACE SAFETY AND SITE INDUCTION</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20956</td>
<td>BUILDING STRUCTURES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20957</td>
<td>CALCULATIONS FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20959</td>
<td>COMMUNICATION SKILLS FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20962</td>
<td>QUALITY PRINCIPLES FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20964</td>
<td>WORKPLACE DOCUMENTS AND PLANS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20983</td>
<td>PAINTING AND DECORATING HAND TOOLS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20985</td>
<td>PAINT PRINCIPLES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20990</td>
<td>SPRAY PAINTING</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTFA211A</td>
<td>PROVIDE BASIC EMERGENCY LIFE SUPPORT</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20988</td>
<td>PREPARE FOR WORK IN THE CONSTRUCTION INDUSTRY</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20980</td>
<td>INTRODUCTION TO SCAFFOLDING AND WORKING PLATFORMS</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20961</td>
<td>LEVELLING</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20963</td>
<td>SAFE HANDLING AND USE OF PLANT AND SELECTED PORTABLE</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Assessment Method

Page 1 of 2

12-Nov-2014
Course Outline

Pathways - Chisholm Courses
- Certificate III in Shopfitting - Chisholm
- Certificate IV in Building and Construction (Building) - Chisholm
- Diploma of Building and Construction (Building) - Chisholm
- Diploma of Building and Construction (Site Management) - Chisholm
- Advanced Diploma of Building Design (Architectural) - Chisholm
- Diploma of Building Surveying - Chisholm
- Advanced Diploma of Building Surveying - Chisholm
- Certificate III in Cabinet Making (Kitchen and Bathrooms) or (Furniture) - Chisholm
- Certificate III in Carpentry - Chisholm
- Certificate III in Carpentry and Joinery - Chisholm

For more information about this course or to apply, VETiS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CF/ICOS NO: 00061 F
CERTIFICATE II IN BUILDING & CONSTRUCTION
(WALL & FLOOR TILING)

Course Code: VET0148

Overview:
This program will provide students the knowledge and skills to enhance their employment prospects in the building and construction industry. This program focuses on the skills and knowledge needed to work as a tiler.

On successful completion of the VCE VET program, students have achieved approximately two-thirds of the pre-apprenticeship certificate, comprising the certificate core and some stream specific modules. This provides partial completion of 22218VIC - Certificate II in Building and Construction.

Students wishing to complete the entire pre-apprenticeship certificate need to undertake modules beyond the requirements of the VCE VET program. Students undertaking the VCE VET program are provided with a Statement of Attainment.

22218VIC - Certificate II in Building and Construction (Wall and Floor Tiling)

SWS is not mandatory in this program; though the VCAA strongly recommends a minimum of ten days work placement for this program.

Structured workplace learning:

VCE: Students undertaking this program are eligible for up to four VCE VET units on their VCE statement of results: two Units at a Unit 1-2 level, and a Unit 3-4 sequence.

Students who successfully complete a unit 3-4 sequence will be eligible for a 10 per cent increment towards their ATAR.

VCEAL: up to 212 hours of accredited training for the first year of the program; up to 204 hours of accredited training for the second year of the program.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCCHO1001A</td>
<td>WORK SAFELY IN THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20965</td>
<td>WORKPLACE SAFETY AND SITE INDUCTION</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20966</td>
<td>BUILDING STRUCTURES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20967</td>
<td>CALCULATIONS FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20968</td>
<td>COMMUNICATION SKILLS FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20960</td>
<td>INTRODUCTION TO SCAFFOLDING AND WORKING PLATFORMS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20961</td>
<td>LEVELLING</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20962</td>
<td>QUALITY PRINCIPLES FOR THE CONSTRUCTION INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20963</td>
<td>SAFE HANDLING AND USE OF PLANT AND SELECTED PORTABLE</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20964</td>
<td>WORKPLACE DOCUMENTS AND PLANS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU21002</td>
<td>WALL AND FLOOR TILING HAND AND POWER TOOLS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU21007</td>
<td>BASIC ENVIRONMENTAL SUSTAINABILITY IN WALL AND FLOOR TILING</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20968</td>
<td>PREPARE FOR WORK IN THE CONSTRUCTION INDUSTRY</td>
<td>Year 2</td>
</tr>
<tr>
<td>HLTFA211A</td>
<td>PROVIDE BASIC EMERGENCY LIFE SUPPORT</td>
<td>Year 2</td>
</tr>
</tbody>
</table>
COURSE OUTLINE

<table>
<thead>
<tr>
<th>Timetable</th>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>06:00</td>
<td>12:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
<td></td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>12:30</td>
<td>16:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
<td></td>
</tr>
</tbody>
</table>

What to Bring: Students are required to have the following at all classes:
- sleeveless overalls (blue)
- safety work boots (steel cap)

Commencement: February
Duration: Full-time: Not available  Part-time: 2 years
Duration Notes: Please contact us for further information

Pathways

Pathways - Chisholm Courses
- Certificate II in Building and Construction (Carpentry) Pre-apprenticeship - Chisholm
- Certificate III in Carpentry and Joinery - Chisholm

For more information about this course or to apply:
VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETIprograms@chisholm.edu.au.

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CP-1009 NO. 0620 15.
CERTIFICATE II IN BUSINESS

Course Code: VET0161

Course Overview
This course gives participants the opportunity to develop skills for employment in an office environment and also provides a pathway into higher level business and business administration qualifications.

BSB20112 - Certificate II in Business (with selected units from)
BSB30112 - Certificate III in Business

Structured workplace learning
SVL is not mandated in this program, though the VCAA strongly recommend all VET students undertake some work placement.

Contribution to VCE/VCAL
VCE: Students who complete Certificate II in Business will be eligible for up to four units credit at Unit 1 and 2 towards their VCE.

Students who complete Certificate II with additional units of competency from Certificate III in Business will be eligible for five units towards their VCE: Three units at Units 1 and 2, and a Unit 3-4 sequence.

Students wishing to receive an ATAR contribution for VCE VET Business must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

VCAL: up to 160 hours of accredited training for the first year and up to 200 hours of accredited training for the second year of the program.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSECMM201A</td>
<td>COMMUNICATE IN THE WORKPLACE</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBIND201A</td>
<td>WORK EFFECTIVELY IN A BUSINESS ENVIRONMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBINM202A</td>
<td>HANDLE MAIL</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBITU201A</td>
<td>PRODUCE SIMPLE WORD PROCESSED DOCUMENTS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBITU202A</td>
<td>CREATE AND USE SPREADSHEETS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBUS201A</td>
<td>PARTICIPATE IN ENVIRONMENTALLY SUSTAINABLE WORK PRACTICES</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBINM201A</td>
<td>PROCESS AND MAINTAIN WORKPLACE INFORMATION</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWHS201A</td>
<td>CONTRIBUTE TO HEALTH AND SAFETY OF SELF AND OTHERS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWOR202A</td>
<td>ORGANISE AND COMPLETE DAILY WORK ACTIVITIES</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWOR203B</td>
<td>WORK EFFECTIVELY WITH OTHERS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWOR204A</td>
<td>USE BUSINESS TECHNOLOGY</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBUS201B</td>
<td>DELIVER AND MONITOR SERVICE TO CUSTOMERS</td>
<td>Year 2</td>
</tr>
<tr>
<td>BSBITU306A</td>
<td>DESIGN AND PRODUCE BUSINESS DOCUMENTS</td>
<td>Year 2</td>
</tr>
<tr>
<td>BSBWOR201B</td>
<td>ORGANISE PERSONAL WORK PRIORITY AND DEVELOPMENT</td>
<td>Year 2</td>
</tr>
<tr>
<td>BSBINM201A</td>
<td>ORGANISE WORKPLACE INFORMATION</td>
<td>Year 2</td>
</tr>
<tr>
<td>BSBPRO301A</td>
<td>RECOMMEND PRODUCTS AND SERVICES</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Assessment Method

Timetable

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td></td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td></td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td></td>
</tr>
</tbody>
</table>
What to Bring
Access to a computer at home with Microsoft Office is preferable for homework tasks.

Commencement
February

Duration
Full-time: Not available
Part-time: 2 years

Duration Notes
Please contact us for further information

Pathways

Pathways
Chisholm Courses
- Chifley Business School Master Of Business Administration - Chisholm
- Diploma of Business Administration - Chisholm
- Certificate III in Business Administration - Chisholm
- Certificate IV in Business - Chisholm
- Certificate III in Business Administration (Medical) - Chisholm

For more information about this course or to apply
VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au.

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS No: 00658F.
COURSE OUTLINE
CERTIFICATE II IN COMMUNITY SERVICES

Course Code: VET0138

This program offers students the opportunity to incorporate a VET Certificate II qualification with their VCE or VCAL studies. The VCE VET Community Services program provides students with the knowledge and skills that will enhance their employment prospects in the community services sector. The Certificate II in Community Services can provide pathways into work or further study in community services such as child care, aged care, home and community care, drug and alcohol work, disability work, social housing or mental health work.

CHC20112 - Certificate II in Community Service and selected units from -
Certificate III in Community Services
Certificate III in Early Childhood Education and Care

Structured workplace learning:
Students are required to undertake five days mentored work placements per year. This is organised by Chisholm Institute's Community Services staff.

Contribution to VCE/VCAL:
VCE: Students undertaking the VCE VET Community Services program will be eligible for credit of up to five VCE VET units towards your VCE: three units at Unit 1 - 2 level and one Unit 3 and 4 sequence. A Study Score is available for this program, which can contribute directly to your ATAR - either as one of your best four studies (the primary four) or as a fifth or sixth study.

VCAL: The VCE VET Community Services program (either partial or full completion) may contribute to the Foundation, Intermediate or Senior levels.

Units of Study:

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCCOM201C</td>
<td>COMMUNICATE WITH PEOPLE ACCESSING THE SERVICES OF THE ORGANISATION</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHCCS211B</td>
<td>PREPARE FOR WORK IN THE COMMUNITY SECTOR</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>WORK EFFECTIVELY IN THE COMMUNITY SECTOR</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHFC301A</td>
<td>SUPPORT THE DEVELOPMENT OF CHILDREN</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHCOR201C</td>
<td>FOLLOW POLICIES, PROCEDURES AND PROGRAMS OF THE ORGANISATION</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHGROUP201C</td>
<td>SUPPORT ACTIVITIES OF EXIST GROUPS</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHCOR202C</td>
<td>WORK WITH OTHERS</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTPA311A</td>
<td>APPLY FIRST AID</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTWHS200A</td>
<td>PARTICIPATE IN WHS PROCESSES</td>
<td>Year 1</td>
</tr>
<tr>
<td>CHCPR301C</td>
<td>PROVIDE EXPERIENCES TO SUPPORT CHILDREN'S PLAY AND LEARNING</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCAD401D</td>
<td>ADVOCATE FOR CLIENTS</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCCS421B</td>
<td>UNDERTAKE COMMUNITY SECTOR WORK WITHIN OWN COMMUNITY</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCCW301C</td>
<td>OPERATE UNDER A CASE WORK FRAMEWORK</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCMH301C</td>
<td>WORK EFFECTIVELY IN MENTAL HEALTH</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCRH401C</td>
<td>WORK EFFECTIVELY IN THE LEISURE AND HEALTH INDUSTRY</td>
<td>Year 2</td>
</tr>
</tbody>
</table>
## COURSE OUTLINE

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berwick</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Mornington - Peninsula</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

What to Bring

**Commencement:** February

**Duration**
- Full-time: Not available
- Part-time: 2 years

**Pathways - Notes**
Please contact us for further information

### Pathways - Chisholm Courses
- Certificate IV in Youth Work - Chisholm
- Diploma of Community Development - Chisholm
- Diploma of Community Services Work - Chisholm
- Diploma of Early Childhood Education and Care - Chisholm
- Diploma of Youth Work - Chisholm
- Certificate III in Community Services Work - Chisholm
- Certificate III in Early Childhood Education and Care - Chisholm

For more information about this course or to apply

VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS NO. 00881F
CUA20111 Certificate II in Dance

Contact:
Libby Le Rossignol - Elisabeth Murdoch College
Ph: 9788 2600
fawcett-lerossignol.libby.I@edumail.vic.gov.au

Delivery
Duration: 2 years
Venue: Elisabeth Murdoch College
Times: Wednesday 1.30pm—4.30pm

Overview
recognised vocational qualification as well as contribute towards their VCE or VCAL Certificate. Classroom learning is combined with structured hands-on training and practice in industry.
The aims of the VET in Schools Dance programs are to:
- Make sustained dance statements and complete dance works that show technical control and aesthetic understanding.
- Perform a combination of technical dance activities aligned to the Australian Qualifications Framework at Level II
- Demonstrate proficiency in at least two dance styles selected from ballet, jazz, contemporary, social, tap, Aboriginal and Torres Strait Islander styles, or a nominated culturally specific style.

Special Requirements
Students are required wear appropriate clothing for dance.

Structured Workplace Learning
The VCAA has determined that work placement is an appropriate and valuable component of all VET programs. It provides the context for:
- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO

It is often difficult to find suitable work placements for all dance students. To overcome this situation at Elisabeth Murdoch College we have planned to provide students with exposure to a work environment through organized industry visits, for example live performances and dance companies and through involvement in performances; e.g. eisteddfods and school productions.

Contribution to the VCE and VCAL
On completion of the program student are eligible for four credits towards their VCE or VCAL certificate, two at units 1 and 2 level and a 3 and 4 sequence. Students who successfully complete the year 12 Unit 3-4 sequence will be eligible for a study score which contributes directly towards their ATAR.
DANCE

Units delivered over the two years may include:

FIRST YEAR
Unit of Competency Name
- Work effectively with others
- Develop basic dance techniques
- Follow basic safe dance practices
- Develop a basic level of physical condition for dance performance

Electives
- Perform basic jazz dance technique
- Perform basic contemporary dance technique
- Perform basic street dance technique

SECOND YEAR
- Incorporate artistic expression into basic dance performances
- Prepare self for performances
- Develop and apply creative arts industry knowledge
- Develop audition techniques

Electives
- Increase depth of jazz technique
- Increase depth of contemporary dance technique
- Increase depth of street dance technique

To view the most up to date units of competency and course information go to:

Pathways Examples

TAFE
- Certificate III in Dance
- Certificate IV in Dance and Performance
- Certificate IV in Dance – Teaching and Management
- Certificate IV in Dance – Classical Ballet
- Diploma of Dance – Teaching and Management
- Diploma of Dance – Classical Ballet and Contemporary
- Diploma of Arts – Classical Dance
- Diploma of Dance and Performance

University
- Bachelor of Arts (Dance)
- Bachelor of Creative Arts (Dance)
- Bachelor of Arts (Music Theatre) (Dance)

General Careers Pathways
- Choreographer
- Community Dance Worker
- Dance Teacher
- Dance Therapist
CUV30311 - Certificate III in Design Fundamentals

Synopsis:
This course is aimed at supporting Creative Arts industries including emerging technology. Students will learn skills in Photo imaging and 3 D printing to support a range of Creative Arts industries including Screen and Media, Interactive Games, Graphic Design and Visual Arts.

To be delivered over two years:

Year One:
BSBOHS201A Participate in OHS processes
CUVACD301A Produce drawings to communicate ideas
BSBDESS02A Explore and apply the creative design process to 2D forms (photo)
CUFDIG303A Produce and prepare photo images (photo)
CUVACD302A Produce computer-aided drawings (3D print)
CUVACD304A Make scale model (3D print)

Year Two:
BSBDES304A Source and apply design industry knowledge
BSBDES301A Explore the use of color
BSBDES201A Follow a design process (3D print)
BSBDES303A Explore and apply the creative design process to 3D forms (3D print)
CUVPHI302A Capture photographic images (photo)
CUVPHI303A Process photo images to work-print and file stage (photo)
## COURSE OUTLINE

### CERTIFICATE II IN ENGINEERING STUDIES

**Course Code:** VET0144

The aim of the VCE VET Engineering Studies program is to provide participants with the knowledge and skills to enhance their employment prospects in the engineering or engineering related industries.

This program will enable students to gain a recognised credential, make a more informed choice of career path as well as expose them to two trade areas, fitting and turning, and fabrication.

**22209VIC - Certificate II in Engineering Studies**

SWL is not mandated in this program, though the VCAA strongly recommend all VET students undertake some work placement.

The VCAA strongly recommends a minimum of 80 hours.

VCE: Students undertaking the VCE VET Engineering program are eligible for credit of up to four VCE VET units on their VCE statement of Results - two units at Unit 1-2 level and a Unit 3-4 sequence.

Students may accumulate VCE VET units over more than one year.

Students wishing to receive an ATAR contribution for 22209VIC Certificate II in Engineering Studies must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

**VCAL:** Up to 200 hours of accredited training for the first year of the program. Up to 200 hours of accredited training for the second year of the program.

### Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEM13014A</td>
<td>APPLY PRINCIPLES OF OCCUPATIONAL HEALTH AND SAFETY IN THE WORK ENVIRONMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>MEM16006A</td>
<td>ORGANISE AND COMMUNICATE INFORMATION</td>
<td>Year 1</td>
</tr>
<tr>
<td>MEM16008A</td>
<td>INTERACT WITH COMPUTING TECHNOLOGY</td>
<td>Year 1</td>
</tr>
<tr>
<td>MEM18002B</td>
<td>USE POWER TOOLS/HAND HELD OPERATIONS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20909</td>
<td>DEVELOP AN INDIVIDUAL CAREER PLAN FOR THE ENGINEERING INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>MEM18001C</td>
<td>USE HAND TOOLS</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20912</td>
<td>PERFORM BASIC MACHINING PROCESSES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20913</td>
<td>APPLY BASIC FABRICATION TECHNIQUES</td>
<td>Year 1</td>
</tr>
<tr>
<td>VU20916</td>
<td>CREATE ENGINEERING DRAWINGS USING COMPUTER AIDED SYSTEMS</td>
<td>Year 1</td>
</tr>
<tr>
<td>MEM12024A</td>
<td>PERFORM COMPUTATIONS</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20910</td>
<td>PRODUCE BASIC ENGINEERING SKETCHES AND DRAWINGS</td>
<td>Year 2</td>
</tr>
<tr>
<td>MSAENV272B</td>
<td>PARTICIPATE IN ENVIRONMENTALLY SUSTAINABLE WORK PRACTICES</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20911</td>
<td>HANDLE ENGINEERING MATERIALS</td>
<td>Year 2</td>
</tr>
<tr>
<td>MSS402040A</td>
<td>APPLY SS PROCEDURES</td>
<td>Year 2</td>
</tr>
<tr>
<td>VU20903</td>
<td>PRODUCE BASIC ENGINEERING COMPONENTS AND PRODUCTS USING FABRICATION OR MACHINING</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

### Assessment Method

Page 1 of 2  12-Nov-2014
Chisholm COURSE OUTLINE

What to Bring
Students must adhere to the safety requirements;
safety work boots (steel cap)
long sleeved cotton drill overalls.

Chisholm Institute will provide gloves, welding shields, glasses and disposable earplugs.

Commencement
February

Duration
Full-time: Not available
Part-time: 2 years

Duration Notes
Please contact us for further information.

Pathways

Pathways - Chisholm Courses
- Bachelor of Engineering Technology (Mechanical and Manufacturing/ Mechatronics) - Chisholm
- Advanced Diploma of Engineering Technology - Chisholm
- Certificate III in Engineering (Fabrication Trade) - Chisholm
- Certificate IV in Engineering (Fabrication and Welding) - Chisholm

For more information about this course or to apply
VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email

VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS No. 00681F
22246VIC Certificate II in Equine Studies

Contact
Danielle Smith - Toorak College
danielles@toorakc.vic.edu.au
Ph: 9788 7259

Delivery
Duration: 2 years
Venue: Toorak C
Time: 1st year Friday Time TBC
2nd year Wednesday 1.30pm - 4.30pm

Overview
Certificate II in Equine Studies is an introductory course that prepares students for work in the equine industry. The theory aspects will be delivered at Toorak College, and the practical components will be delivered at professional stables in Mornington. The course will be delivered by a fully qualified trainer currently engaged in the Equine Industry with strong contacts in the equine and racing industry and across the Mornington Peninsula.

The VCE VET Equine Industry program enables you to receive the 22246VIC Certificate II in Equine Studies.

Special Requirements
Students require a moderate level of physical stamina, strength, agility and coordination in order to meet the physical demands and be safe when handling horses and performing stable management duties. Students do not have to own their own horse to study this course.

Structured Workplace Learning
40 hours structured workplace learning during 1st year of the course (organised through the student's school).

Contribution to the VCE and VCAL
VCE: you will be eligible for up to five units towards your VCE: three units at Units 1 and 2 level, and a Units 3 and 4 sequence.
A study score is available for this program, which can contribute directly towards your ATAR – either as one of your best four studies (the primary four) or as your fifth or sixth study.

VCAL: you will be eligible for up to five credits towards your VCAL – at the Foundation, Intermediate or Senior levels.
Units delivered over the two years may include:

**Unit of Competency Name**

**FIRST YEAR**
- Work effectively in the industry
- Work in an equine organisation
- Identify and develop a career path in the equine industry
- Provide basic emergency life support
- Provide daily care for horses
- Handle horses

**SECOND YEAR**
- Implement horse health and welfare practices
- Implement feeding programs to horses
- Equine physiology

**Electives:** A minimum of two units be selected during First Year. A minimum of 58 hours of electives must be undertaken.

To view the most up to date course information and units of competency refer to the relevant VETIS Purchasing Contract.

**Pathways Examples**

**TAFE**
- Certificate III in Racing (Stable hand)
- Certificate III in Racing (Advanced Stable hand)
- Certificate III in Racing (Track rider)
- Certificate III in Farriery
- Certificate IV in Racing (Racehorse Trainer)
- Certificate IV in Veterinary Nursing (Equine)
- Certificate IV in Stud and Stable Supervision
- Diploma of Veterinary Nursing
- Diploma of Horse Breeding (Stable Management)
- Advanced Diploma of Horse Management

**University Pathways**
- Bachelor of Equine Science at Charles Sturt University
- Bachelor of Equine Studies at

**General Pathways**
- Horse Manager
- Horse Breeder
- Veterinary Nurse
- Mounted Police
- Animal Attendant
- Stable or Stud Hand
- Groom
LMT21707 Certificate II in Applied Fashion Design & Technology

Contact:
Libby Le Rossignol - Elisabeth Murdoch College  
Ph: 9788 2600  
fawcett-lerossignol.libby.l@edumail.vic.gov.au

Delivery
Duration: 2 years  
Venue: Elisabeth Murdoch College  
Times: Monday 4.00pm—7.00pm or  
       Wednesday 1.30pm—4.30pm

Overview
VET in schools multiplies opportunities for students. They enable students to complete a nationally recognised vocational qualification as well as contribute towards their VCE or VCAL Certificate. Classroom learning is combined with structured hands-on training and practice in industry. The aims of this program are to provide students with the knowledge and skills to achieve competencies that will enhance their employment prospects in the Textiles, Clothing and Footwear industry and to enable students to gain a recognised credential and make a more informed choice regarding further education and career paths.

Special Requirements
Students are required to purchase a folio and sewing kit. Details regarding the requirements for the kit will be provided on enrolment. At least 4 garments will be expected to be made per year and therefore material will need to be purchased throughout each year.

Structured Workplace Learning
Students will be required to undertake 40 hours of structured workplace learning, which contributes to the completion of the competency, “Work in the Textiles, Clothing and Footwear Industry”, and provides the opportunity to demonstrate competencies acquired off the job. During this time students will be required to complete work place activities.

Contribution to the VCE and VCAL
On completion of the program student are eligible for five credits towards their VCE or VCAL certificate, three at units 1 and 2 level and a 3 and 4 sequence. Students who successfully complete the year 12 Unit 3-4 sequence will be eligible for a 10% increment towards their ATAR as a fifth or sixth subject. Further information on increment process can be found on the VCAA website: http://www.vcaa.vic.edu.au/vet/general/recognition/vetcredit.html

This program will also satisfy the learning outcomes for the VCAL Industry Specific and the Work Related Skills strand.
FASHION DESIGN
(ELISABETH MURDOCH C)

Units delivered over the two years may include:

Unit of Competency Name
FIRST YEAR
  Follow defined OHS policies and procedures
  Apply Quality Standards
  Use a sewing machine
  Design and produce a simple garment
  Identify design process for fashion designs
  Sew components
  Modify patterns to create basic styles
  Draw and interpret a basic sketch
  Work in the Textiles, Clothing and Footwear industry
  Participate in environmentally sustainable work practices

SECOND YEAR
  Identify fibres and fabrics
  Prepare and produce sewn garment
  Develop patterns from a block using basic pattern making principles
  Prepare and design concept for a simple garment

To view the most up to date units of competency and course information go to:

Pathways Examples
TAFE
  • Certificate of Textiles Printing & Design
  • Certificate of Styling and Couture
  • Certificate of Pattern Making and Garment Construction
  • Certificate III in Clothing Production
  • Certificate IV in Applied Fashion Design & Technology
  • Diploma of Applied Fashion Design & Technology
  • Diploma of Costume for Performance

University Pathways (Degrees)
  • Advanced Diploma of Applied Fashion Design & Technology
  • Associate Degree in Fashion and Textiles Merchandising
  • Bachelor of Design (Fashion Design)
  • Bachelor of Design (Interior Design)
  • Bachelor of Design (Visual Merchandising)
CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY (GAMES CREATION)

Course Code: VET0122

Course Overview:
The Certificate III in Information, Digital Media and Technology (Games Creation) program is designed to introduce enthusiastic and passionate students to the games industry. The course will cover IT hardware, digital imaging, animation, principles of game design, interactive gaming and industry tools such as Unreal Development Kit (UDK). Students will be taught some advanced features of Microsoft Office. At this level, the emphasis is on simple game design. PLEASE NOTE this is a partial completion of the Certificate III in IDMT.

ICA30111 - Certificate III in Information, Digital Media and Technology (Games Creation)

Structured workplace learning

SWL is not mandated in this program, though the VCAA strongly recommend all VET students undertake some work placement.

Contribution to VCE/VCAL

VCE: On successful completion of Program 2, students are eligible for up to two units at unit 1-2 level and a 3-4 sequence contribution to their VCE.

Please note—Chisholm program does NOT carry scored assessment.

VCAL: Up to 225 hours of accredited training for the first year of the program; Up to 240 hours of accredited training for the second year of the program.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICAIT201A</td>
<td>APPLY SIMPLE MODELLING TECHNIQUES</td>
<td>Year 1</td>
</tr>
<tr>
<td>ICAIT202A</td>
<td>WORK AND COMMUNICATE EFFECTIVELY IN AN IT ENVIRONMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>ICAIT203A</td>
<td>OPERATE APPLICATION SOFTWARE PACKAGES</td>
<td>Year 1</td>
</tr>
<tr>
<td>ICASAS301A</td>
<td>RUN STANDARD DIAGNOSTIC TESTS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWHS304A</td>
<td>PARTICIPATE EFFECTIVELY IN WHS COMMUNICATION AND CONSULTATION PROCESSES</td>
<td>Year 1</td>
</tr>
<tr>
<td>ICAIT202A</td>
<td>IDENTIFY AND APPLY PRINCIPLES OF GAMES DESIGN AND GAME PLAYING</td>
<td>Year 2</td>
</tr>
<tr>
<td>ICAIT203A</td>
<td>CREATE DESIGN DOCUMENTS FOR INTERACTIVE GAMES</td>
<td>Year 2</td>
</tr>
<tr>
<td>ICAIT204A</td>
<td>CREATE VISUAL DESIGN COMPONENTS FOR INTERACTIVE GAMES</td>
<td>Year 2</td>
</tr>
<tr>
<td>ICAIT306A</td>
<td>MIGRATE TO NEW TECHNOLOGY</td>
<td>Year 2</td>
</tr>
<tr>
<td>ICAIT307A</td>
<td>CUSTOMISE PACKAGED SOFTWARE APPLICATIONS FOR CLIENTS</td>
<td>Year 2</td>
</tr>
<tr>
<td>ICAIT409A</td>
<td>DEVELOP MACROS AND TEMPLATES FOR CLIENTS USING STANDARD PRODUCTS</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Assessment Method

Timetable

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>17:30</td>
<td>21:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed, Fri</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Page 1 of 2 12-Nov-2014
**What to Bring**  Students are required to have the following at all classes:
- 4GB USB memory stick

**Commencement**  February

**Duration**  
- Full-time: Not available
- Part-time: 2 year

**Duration Notes**  Please contact us for further information

**Pathways**

- Certificate IV in Digital and Interactive Games - Chisholm
- Diploma of Digital and Interactive Games - Chisholm
- Bachelor Of Interactive Media Design - Chisholm

For more information about this course or to apply

VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS NO. 00861F
ARE YOU...
CREATIVE?
DYNAMIC?
ENERGETIC?
ADAPTABLE?
RESOURCEFUL?

Then consider a career as a

- Wedding planner
- Festival event coordinator
- Meetings organiser
- Conference organiser
- Special event assistant
- Functions or venue coordinator

VET IN SCHOOLS PROGRAM
Certificate III in Events
**VETiS PROGRAMS**

**What is VETiS?**

VET in Schools refers to Vocational Education and Training (VET) courses undertaken as part of your senior secondary education (they can make up part of your VCE or VCAL).

The programs aim to prepare you for further education, training and employment. They can also be a good way to explore different occupations while you are still in high school and test whether you are interested in pursuing a future in that industry.

**What are the advantages of a VET Certificate?**

- You get a nationally recognised qualification
- You can help you get a job
- You can get credits towards further study in the future
- You receive valuable experience in industry.

**How is VETiS different from secondary school subjects?**

- You study at Holmesglen in an adult learning environment and get a taste of what to expect after you leave high school.
- In many VETiS programs, you spend time on a Structured Work Placement (SWP) which gives you experience of working in your chosen industry.
- Assessment is competency based. This means you are not "graded" but instead marked as being either competent or not competent in a specific skill or task.

**How long are VETiS courses?**

VETiS programs generally run for two years, with classes held one day or afternoon a week during school terms. Your school should be able to timetable all your other classes around your VETiS program so you don’t miss out on any other classes.

**What do I get at the end?**

When you complete a VETiS program, you are awarded a nationally recognised certificate of qualification.

If completing VETiS as part of your VCE, some certificates contribute towards your ATAR score. Some certificates offer an examination (held during the VCE examination period) and provide a study score, while other certificates provide block credit which may be used to enhance your ATAR score (subject to VTAC policy).

You can get more information about the VETiS program you are considering through your school or on the Holmesglen website.

**Are there any prerequisites?**

To enrol in a VETiS program you must be older than 14 years and 10 months, and be enrolled as a full-time student in a secondary school.

**How much does it cost?**

Ask your school about fee information.

**How do I enrol?**

You can only enrol in a VETiS program through your school. Contact your school’s VET coordinator or careers adviser.

---

**Certificate III in Events**

**Location:** Melbourne and<br>Werribee campuses<br>**Program length:** 2 years

**Timeframe:** Tuesday to Friday 9am to 5pm<br>**Overview:**

- Certificate III in Event Services<br>
- This qualification is for students who want to enter the events industry, being engaged in events planning, management, or event delivery, and who want to gain skills in the broader aspects of event delivery, including activities such as venue and equipment hire, client management and event delivery.

**Certification and recognition:**

- This program is a VTIC in Schools program and is part of your VCE or VCAL program. The program is recognised at a Certificate III level for NCEA credits in VET. Discuss credit arrangements with your school’s VET Coordinator.

**Graduate and further study opportunities:**

With practical training relevant to the events industry, you can further your education with a Diploma of Events or a Diploma of Travel and Tourism.

This program is suitable if you have an interest in event management, sales and marketing, and are thinking of a career in the events industry.

**For further information:**

VETiS Coordination Centre<br>03 9795 6100<br>events@holmesglen.edu.au
CERTIFICATE III IN FINANCIAL SERVICES

Course Code: VET0152

Course Overview:
This program is designed to reflect the job role of entry level employees working across the entire financial services industry.

This course is to introduce various roles across key areas of the financial services industry. Students will learn about responding to client needs, maintaining financial records, processing records and performing clerical duties. This course will provide skills, and an understanding of the wide variety of positions in the financial services industry.

FNS30111 - Certificate III in Financial Services

Structured workplace learning:
SVL is not mandated in this program, though the VCAA strongly recommend all VET students undertake some work placement.

Contribution to VCE/VCAL:
VCE: This may contribute to units 3 & 4 depending on the students subject selection.
VCAL: This program provides up to 190 hours of accredited training for the 2014 program.

Units of Study:

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNSRTS308A</td>
<td>BALANCE CASH HOLDINGS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBRKG304B</td>
<td>MAINTAIN BUSINESS RECORDS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBHOHS201A</td>
<td>PARTICIPATE IN OHS PROCESSES</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBBITU304A</td>
<td>PRODUCE SPREADSHEETS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWOR204A</td>
<td>USE BUSINESS TECHNOLOGY</td>
<td>Year 1</td>
</tr>
<tr>
<td>FNSACC303A</td>
<td>PERFORM FINANCIAL CALCULATIONS</td>
<td>Year 1</td>
</tr>
<tr>
<td>FNSINC301A</td>
<td>WORK EFFECTIVELY IN THE FINANCIAL SERVICES INDUSTRY</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBWOR203B</td>
<td>WORK EFFECTIVELY WITH OTHERS</td>
<td>Year 1</td>
</tr>
</tbody>
</table>

Assessment Method:

Timetable:

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
</tbody>
</table>

What to Bring:
Pen and paper.

Commencement:
February

Duration:
Full-time: Not available  Part-time: 2 years

Duration Notes:
Please contact us for further information

Pathways - Chisholm Courses:
- Advanced Diploma of Accounting - Chisholm
- Certificate IV in Accounting - Chisholm
- Certificate IV in Bookkeeping (Internet Supported Off-Campus Learning) - Chisholm
- Certificate IV in Bookkeeping / Certificate IV in Accounting - De-activated as Separate Courses Have Been Set Up as Requested By Business Services Department - Chisholm
- Diploma of Accounting - Chisholm
- Diploma Of Accounting (Flexible Learning) - Chisholm
VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS NO. 00881F
Certificate II Furniture Making

RTO: Chisholm
Venue: Frankston High School

Overview:
This program allows for completion of the Certificate II in Furniture Making with units from the Certificate III

Course Code and Title:
Certificate II in Furniture Making
(with selected units from)
Certificate III in Furniture Making

Delivery:
Venue - Frankston High School
Times - TBA

Employment Outcomes:
Most units will give credits for Certificate III Furnishing (apprenticeship) courses:
- Cabinet Making
- Wood machining
- Upholstery
- Furniture finishing (polishing)

Contribution to the VCE:
Students who complete LMF20309 Certificate II in Furniture Making with units from the Certificate III, will be eligible for up to five units credit towards their VCE: three units at Unit 1-2 and a Unit 3-4 sequence.

Students wishing to receive an ATAR contribution for VCE VET furnishing must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.
CERTIFICATE III IN HEALTH SERVICES ASSISTANCE

Course Code: VET0135

The VCE VET Health program reflects industry and student demand for qualifications in the health industry. The program covers a wide range of work areas within the health industry. Students completing this program will have the skills and knowledge required to work in an entry-level role within a range of areas depending on the electives and focus of the program undertaken.

The program will also provide a pathway into diploma level courses in remedial massage, myotherapy, nursing and community services.

Students will be trained by industry professionals who have many years experience working in these sectors and use our specialised training facilities and simulation laboratories.

HLT32512 Certificate III in Health Services Assistance

Structured workplace learning

Students are required to complete 25 hours per year of paid or voluntary work within the health/community care industry, organised by the school.

Contribution to VCE/VCAL

VCE: Chisholm VETIS students undertake program S of the VCE VET Health offerings. HLT32512 Certificate III in Health Services Assistance carries recognition of up to two Unit 3 and 4 sequences. Students who receive a Unit 3-4 sequence for VCE VET Health will be eligible for an increment towards their ATAR (10 per cent of the average of the primary four scaled studies).

The VCE VET Health program does not offer scored assessment.

VCAL: up to 288 hours of accredited training for the first year of the program and up to 250 hours for the second year.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBMED301B</td>
<td>INTERPRET AND APPLY MEDICAL TERMINOLOGY APPROPRIATELY</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTAP301B</td>
<td>RECOGNISE HEALTHY BODY SYSTEMS IN A HEALTH CARE CONTEXT</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTCSD201D</td>
<td>MAINTAIN HIGH STANDARD OF CLIENT SERVICE</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTCSD304D</td>
<td>SUPPORT THE CARE OF CLIENTS</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTIN301C</td>
<td>COMPLY WITH INFECTION CONTROL POLICIES AND PROCEDURES</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTMS208D</td>
<td>HANDLE WASTE IN A HEALTH CARE ENVIRONMENT</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTWHS200A</td>
<td>PARTICIPATE IN WHS PROCESSES</td>
<td>Year 1</td>
</tr>
<tr>
<td>HLTAIN003</td>
<td>PROVIDE FIRST AID</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBFLM303C</td>
<td>CONTRIBUTE TO EFFECTIVE WORKPLACE RELATIONSHIPS</td>
<td>Year 2</td>
</tr>
<tr>
<td>BSBMED305B</td>
<td>APPLY THE PRINCIPLES OF CONFIDENTIALITY, PRIVACY AND SECURITY WITHIN THE MEDICAL ENVIRONMENT</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCDIS301C</td>
<td>WORK EFFECTIVELY WITH PEOPLE WITH A DISABILITY</td>
<td>Year 2</td>
</tr>
<tr>
<td>CHCMH301C</td>
<td>WORK EFFECTIVELY IN MENTAL HEALTH</td>
<td>Year 2</td>
</tr>
<tr>
<td>HLTCSD208D</td>
<td>TRANSPORT CLIENTS</td>
<td>Year 2</td>
</tr>
<tr>
<td>HLTCSD305D</td>
<td>ASSIST WITH CLIENT MOVEMENT</td>
<td>Year 2</td>
</tr>
<tr>
<td>HLTTHIR301C</td>
<td>COMMUNICATE AND WORK EFFECTIVELY IN HEALTH</td>
<td>Year 2</td>
</tr>
<tr>
<td>HLTTHIR403C</td>
<td>WORK EFFECTIVELY WITH CULTURALLY DIVERSE CLIENTS AND CO-WORKERS</td>
<td>Year 2</td>
</tr>
</tbody>
</table>
**Course Outline**

**Assessment Method**

**Timetable**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berwick</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Berwick</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>17:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

**What to Bring**

**Commencement** February

**Duration** Full time: Not available  Part - time: 2 years

**Duration Notes** Please contact us for further information

**Pathways**

**Pathways - Chisholm Courses**
- Certificate III in Aged Care - Chisholm
- Certificate IV in Aged Care - Chisholm
- Certificate IV in Allied Health Assistance - Chisholm
- Certificate III in Community Services Work - Chisholm
- Certificate IV in Disability - Chisholm
- Certificate III in Home and Community Care - Chisholm
- Certificate IV in Massage Therapy Practice - Chisholm
- Certificate IV in Mental Health - Chisholm
- Certificate IV in Pathology - Chisholm
- Certificate III in Health Services Assistance (Operating Theatre Technician) - Chisholm
- Certificate III in Dental Assisting - Chisholm
- Diploma Of Nursing (Enrolled Division 2 Nurse) - Chisholm

For more information about this course or to apply

VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au
Hospitality - Holmesglen

SIT31013 Certificate II in Hospitality

Moorabbin Campus - 2 years

If you love food, are interested in hospitality and enjoy working with people, this course is a great way to familiarize yourself with this fast paced industry. Throughout the course you will learn how to follow hygiene procedures, and how to prepare and present food. You will also learn how to interact with guests in live restaurant service and be taught responsible service of alcohol.

You will get to see how the industry works first hand with excursions to five-star hotels in the CBD. A work placement of 20 days is highly recommended, where you will be able to further develop your skills and get hands-on experience.

On completion of the first year you will receive a Food Handlers Certificate or equivalent. Responsible Service of Alcohol certificate and Certificate II in Hospitality.

The second year of the course will give you the choice of learning the skills required to gain employment in a fine dining restaurant (Hospitality stream) or commencing a career as a Chef (Kitchen Operations stream). You will receive specialist instruction in the Institute's restaurants and kitchens at Waverley or Moorabbin campuses and will participate in the operation of the restaurants.

Pathways

As a graduate of the Hospitality stream, you will be well positioned to pursue further training opportunities in other areas of hospitality and cookery, including specialised training in Hospitality or higher management such as Bachelor of Hospitality Management. As a graduate of the Kitchen Operations stream, you will be well positioned to pursue further training opportunities in other areas of hospitality and cookery, including specialised training in Commercial Cookery or higher management such as Diploma of Hospitality and the Bachelor of Hospitality Management. Direct entry is available for all graduating VET in Schools students into all Hospitality programs.
Assessment
Assessments are both practical and theory focused. Practical assessments occur in the kitchen and restaurant settings. Theory assessments may be combination of written and online assignments, tests, and practical application projects.

Core Subjects
- SITHCCC102 Prepare simple dishes
- EBSWOP203B Work effectively with others
- SITHHD201 Source and use information on the hospitality industry
- SITHFSA101 Use hygienic practices for food safety
- SITXMDV202 Maintain the quality of perishable items
- SITXWHS101 Participate in safe work practices
- SITHFAB201 Provide responsible service of alcohol
- SITHCCC102 Prepare sandwiches
- SITHCCS202 Interact with customers
- SITHMID202 Use hospitality skills effectively
- SITXCOM201 Show social and cultural sensitivity
- SITXCCS303 Provide service to customers
- SITHCCC103 Use food preparation equipment
- SITHCCC201 Produce dishes using basic methods of cookery
- SITHLCO101 Clean kitchen premises and equipment

Qualification & Recognition
This course is part of the VET in Schools program and is part of your VCE or VCAL. First year provides Units 1/2 towards VCE or two VCAL units. Second year provides Units 3/4 towards VCE or a VCAL unit. Scored assessment is also available for second year students if you choose to sit for the external VCE examination and will contribute to your ATAR score.

Career Opportunities
- *Barista*  
- *Food & Beverage Attendant*  
- *Kitchen hand*  
- *Apprentice Chef*
HOSPITALITY
(ELISABETH MURDOCH C)
RTO: Chisholm Institute No. 0260

SIT20307 Certificate II in Hospitality
(Kitchen Operations)

Contact
Libby Le Rossignol - Elisabeth Murdoch College
Ph: 9788 2600
fawcett-lerosignol.libby.l@edumail.vic.gov.au

Delivery
Duration: 2 years
Venue: Elisabeth Murdoch College
Times: Wednesday 1.30pm—5.00pm

Overview
VET in schools multiplies opportunities for students. They enable students to complete a nationally recognised vocational qualification as well as contribute towards their VCE or VCAL Certificate. Classroom learning is combined with structured hands-on training and practice in industry. The aims of this program is to provide students with the knowledge and skills to achieve competencies that will enhance their employment prospects in the hospitality industry and enable students to gain a recognised credential and make a more informed choice regarding further education and career paths.

Special Requirements
Students are required to wear a chef uniform and appropriate footwear when working in a kitchen environment.

Structured Workplace Learning
Structured Workplace Learning is an important part of any VET in schools program and provides:
- Enhancement of skills
- Practical application of industry knowledge
- Increased employment opportunities

This course requires students to undertake 20 days of structured workplace learning in a variety of situations. This provides the opportunity for students to demonstrate competencies acquired on-the-job.

Contribution to the VCE and VCAL
On completion of the program student are eligible for four credits towards their VCE or VCAL certificate, two at units 1 and 2 level and a 3 and 4 sequence. Students who successfully complete the year 12 Unit 3-4 sequence will be eligible for a study score which contributes directly towards their ATAR.

This program will also satisfy the learning outcomes for the VCAL Industry Specific and the Work Related Skills strand.
Units delivered over the two years may include:

**FIRST YEAR**

Unit of Competency
- Organize and Prepare Food
- Present Food
- Receive and Store Kitchen Supplies
- Clean and Maintain Kitchen Premises
- Use Basic Methods of Cookery
- Develop and Update Hospitality Industry Knowledge
- Work with Colleagues and Customers
- Work in a Socially Diverse Environment
- Follow Health, Safety and Security Procedures
- Follow Workplace Hygiene Procedures

**SECOND YEAR**

Unit of Competency
- Select, Prepare and Cook Poultry
- Prepare, Cook and Serve Food for Food Service
- Prepare Appetizers and Salads
- Prepare Stocks, Sauces and Soups
- Prepare Vegetables, Eggs and Farinaceous Dishes
- Prepare Hot and Cold Desserts

To view the most up to date course information and units of competency go to:

**Pathways Examples**

**TAFE**
- Certificate III Hospitality (Food and Beverage)
- Certificate III Hospitality (Accommodation Service)
- Certificate III Hospitality (Commercial Cookery)
- Certificate III Hospitality (Patisserie)
- Certificate III Hospitality (Catering Operations)
- Certificate III Hospitality (Asian Cookery)
- Certificate IV in Hospitality
- Diploma of Hospitality
- Advanced Diploma of Hospitality

**University Pathways (Degrees)**
- Bachelor of Business (Hospitality, Management)
- Bachelor of Business (Hospitality and Tourism)

**General**
- Kitchen Hand
- Waiter/Waitress
- Chef
- Caterer
CERTIFICATE II IN INTEGRATED TECHNOLOGIES

Course Code: VET0107

This program provides students with skills and knowledge to enhance their entry-level employment prospects in apprenticeships and traineeships in a range of industries including automotive, building and construction, electrical, electronics, engineering, information technology and telecommunications. The electric drive systems provide an introduction to the power and electronic control industry.

During the course students will be immersed in the amazing world of integrated technology. This includes electrical, electronics, mechatronics and product development. In the first year classes will use the amazing high power electric go-karts which students will build and test. Then in second year students will be working on an electric road going cart. Second year will give students assessment opportunities and will contribute to ATAR scores. Students will develop skills that include, soldering, understanding electrical and electronic circuits, computers, welding, metal fabrication, mechanical engineering, 3D printing, rapid prototyping and CAD design. If students are unsure where they would like to go with their career this is the perfect course for them; it has little of everything engineering.

1207T/VIC - Certificate II in Integrated Technology

Structured Workplace Learning

SML is not mandated in this program, however the VCAA strongly recommend all VET students undertake some work placement.

The VCAA strongly recommends a minimum of 30 hours.

VCE: Students who complete 1207T/VIC Certificate II in Integrated Technologies will be eligible for up to 30 units of credit towards their VCE, two units at Unit 1-2 and a Unit 3-4 sequence.

Students wishing to receive an ATAR contribution for 1207T/VIC Certificate II in Integrated Technology must undertake a scored assessment for the purpose of achieving a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

VCAL: Up to 180 hours of accredited training for each year of the program.

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEEEN0048C</td>
<td>CARRY OUT ROUTINE WORK ACTIVITIES IN AN ELECTROTECHNOLOGY ENVIRONMENT</td>
</tr>
<tr>
<td>VBP118</td>
<td>CARRY OUT A SHARED TECHNOLOGY PROJECT</td>
</tr>
<tr>
<td>VBP131</td>
<td>CONSTRUCT AND CONFIGURE A BASIC ROBOTIC SYSTEM</td>
</tr>
<tr>
<td>VBP137</td>
<td>ASSEMBLE AND CONNECT AND EXTERNAL LOW VOLTAGE BATTERY POWER SOURCE</td>
</tr>
<tr>
<td>VBP138</td>
<td>MAINTAIN RECHARGEABLE BATTERY SYSTEMS</td>
</tr>
<tr>
<td>UEEEN0048B</td>
<td>APPLY TECHNOLOGIES AND CONCEPTS TO ELECTROTECHNOLOGY WORK ACTIVITIES</td>
</tr>
<tr>
<td>UEEEN0079A</td>
<td>IDENTIFY AND SELECT COMPONENTS, ACCESSORIES AND MATERIALS FOR ELECTROTECHNOLOGY WORK ACTIVITIES</td>
</tr>
<tr>
<td>VBP129</td>
<td>TEST AND VERIFY CORRECT OPERATION OF A &quot;BY-WIRE&quot; CONTROL SYSTEM</td>
</tr>
<tr>
<td>VBP138</td>
<td>OPERATE A SMALL POWER SUPPLY SYSTEM</td>
</tr>
</tbody>
</table>

Assessment Method
**Course Outline**

<table>
<thead>
<tr>
<th>Timetable</th>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Berwick</td>
<td>Wed</td>
<td>12:30</td>
<td>17:30</td>
<td>11/02/2016</td>
<td>28/10/2016</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Dandenong</td>
<td>Wed</td>
<td>12:30</td>
<td>17:30</td>
<td>11/02/2016</td>
<td>28/10/2016</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>18:00</td>
<td>11/02/2016</td>
<td>28/10/2016</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Dandenong</td>
<td>Wed</td>
<td>12:30</td>
<td>17:30</td>
<td>11/02/2016</td>
<td>28/10/2016</td>
<td>Year 2</td>
</tr>
<tr>
<td></td>
<td>Frankston</td>
<td>Wed</td>
<td>13:00</td>
<td>18:00</td>
<td>11/02/2016</td>
<td>28/10/2016</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

**What to Bring:**
- Scientific calculator
- Laptop with WiFi or ethernet capabilities

**Commencement:**
February

**Duration:**
Full-time: Not available
Part-time: 2 years

**Duration Notes:**
Please contact us for further information

**Pathways:**
- Advanced Diploma of Computer Systems Engineering - Chisholm
- Advanced Diploma of Electronics and Communications Engineering - Chisholm
- Advanced Diploma of Engineering Technology - Chisholm
- Advanced Diploma of Engineering Technology (Renewable Energy) - Chisholm
- Bachelor of Engineering Technology (Mechanical and Manufacturing/Mechatronics) - Chisholm
- Certificate III in Engineering (Fabrication Trade) - Chisholm
- Certificate III in Engineering (Mechanical Trade) - Chisholm
- Certificate IV in Engineering (Fabrication and Welding) - Chisholm
- Certificate IV in Telecommunications Network Engineering - Chisholm
- Diploma of Electronics and Communications Engineering - Chisholm
- Diploma of Engineering - Advanced Trade - Chisholm
- Diploma of Engineering Technology - Chisholm

For more information about this course or to apply,

VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email

vetprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS NC: 00881F
COURSE OUTLINE

CERTIFICATE III IN LABORATORY SKILLS

Course Code: VET008452

Combining VCE studies with a Certificate III in Laboratory Skills gives students the opportunity to enhance their school-based learning with applied skills through Chisholm’s laboratory and simulated workplace learning facilities. This program prepares students for a range of science courses and science-based industries including: biotechnology, pathology, and forensic science. Certificate III in Laboratory Skills is designed to provide access to a range of career paths as well as assist with higher level tertiary technical based learning.

MSL30109 - Certificate III in Laboratory Skills

The program MAY include individual industry workplace learning, and industry visits, subject to availability.

Contribution to VCE/VCAL

VCE: Students who complete the Certificate III in Laboratory Skills will be eligible for up to five units credit towards their VCE: three units at Unit 1-2 and a Unit 3-4 sequence.

Students wishing to receive an ATAR contribution for VCE VET Laboratory Skills must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSAENV272B</td>
<td>PARTICIPATE IN ENVIRONMENTALLY SUSTAINABLE WORK PRACTICES</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL913001A</td>
<td>COMMUNICATE WITH OTHER PEOPLE</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL913002A</td>
<td>PLAN AND CONDUCT LABORATORY/FIELD WORK</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL922001A</td>
<td>RECORD AND PRESENT DATA</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL933001A</td>
<td>MAINTAIN THE LABORATORY/FIELD WORKPLACE FIT FOR PURPOSE</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL953001A</td>
<td>RECEIVE AND PREPARE SAMPLES FOR TESTING</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL973001A</td>
<td>PERFORM BASIC TESTS</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL943002A</td>
<td>PARTICIPATE IN LABORATORY/FIELD WORKPLACE SAFETY</td>
<td>Year 1</td>
</tr>
<tr>
<td>MSL933002A</td>
<td>CONTRIBUTE TO THE ACHIEVEMENT OF QUALITY OBJECTIVES</td>
<td>Year 2</td>
</tr>
<tr>
<td>MSL973004A</td>
<td>PERFORM ASEPTIC TECHNIQUES</td>
<td>Year 2</td>
</tr>
<tr>
<td>MSL973007A</td>
<td>PERFORM MICROSCOPIC EXAMINATION</td>
<td>Year 2</td>
</tr>
<tr>
<td>MSL973003A</td>
<td>PREPARE CULTURE MEDIA</td>
<td>Year 2</td>
</tr>
<tr>
<td>MSL973002A</td>
<td>PREPARE WORKING SOLUTIONS</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Assessment Method

Timetable

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:30</td>
<td>17:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>13:30</td>
<td>17:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>
Chisholm COURSE OUTLINE

What to Bring
- It is recommended that students are enrolled in VCE Year 11 Chemistry.
- VCE Biology is an advantage. Extra assignments may be arranged for students to gain the underpinning skills and knowledge.
- All competencies are assessed by Chisholm in consultation with secondary college staff who support the training by assisting students to check off tasks in their log books.
- Year 10 students will need to be recommended by their school.
- Laboratory coat or gown.
- Students are required to purchase a laboratory duplicate log record book and permanent marker pen.
- Reference material will be provided in written or electronic format to support student learning.

Commencement
February

Duration
Full-time: Not available
Part-time: 2 years

Duration Notes
Please contact us for further information

Pathways

Pathways - Chisholm Courses
Please contact us for further information.

For more information about this course or to apply

VETIS enrollments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information.CRICOS NO: 00881F
**Course Outline**

**Certificate III in Media (Multimedia)**

**Course Code:** VET0073

**Course Overview:** The Certificate III in Media course equips students to work as an assistant in the multimedia and design industries.

The course delivery uses industry-relevant computer equipment and is also delivered by current industry practitioners. An important focus of the course is to develop employability skills in the areas of communication, problem solving, initiative and enterprise, self management, working in teams and planning and organisation.

Study in this area can lead to higher qualifications in either an Advanced Diploma, Diploma or Certificate IV in Screen and Media or Graphic Design or the Bachelor of Interactive Media Design.

**CUF30107 - Certificate III in Media**

**Structured workplace learning**

SWL is not mandated in this program, though the VCAA strongly recommend all VET students undertake some workplace placement.

The VCAA strongly recommend a minimum of 10 days.

**Contribution to VCE/VCAL**

VCE: Students undertaking the VCE VET Media are eligible for credit of up to four VCE VET units on their VCE statement of results – two units at Unit 1-2 level and a Unit 3-4 sequence.

A Study Score is available for this program. Students wishing to receive an ATAR contribution for VCE VET Media must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the primary four, or as a fifth or sixth study.

VCAL: Up to 180 hours of accredited training for the first year of the program; Up to 225 hours of accredited training for the second year of the program.

**Units of Study**

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBCRT301A</td>
<td>DEVELOP AND EXTEND CRITICAL AND CREATIVE THINKING SKILLS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBDDES201A</td>
<td>FOLLOW A DESIGN PROCESS</td>
<td>Year 1</td>
</tr>
<tr>
<td>CUFDIG303A</td>
<td>PRODUCE AND PREPARE PHOTO IMAGES</td>
<td>Year 1</td>
</tr>
<tr>
<td>CUFIND301A</td>
<td>WORK EFFECTIVELY IN SCREEN AND MEDIA INDUSTRIES</td>
<td>Year 1</td>
</tr>
<tr>
<td>CUSOHS301A</td>
<td>FOLLOW OCCUPATIONAL HEALTH AND SAFETY PROCEDURES</td>
<td>Year 1</td>
</tr>
<tr>
<td>CUVACD201A</td>
<td>DEVELOP DRAWING SKILLS TO COMMUNICATE IDEAS</td>
<td>Year 1</td>
</tr>
<tr>
<td>ICAICT508A</td>
<td>USE ADVANCED FEATURES OF COMPUTER APPLICATIONS</td>
<td>Year 1</td>
</tr>
<tr>
<td>BSBDDES302A</td>
<td>EXPLORE AND APPLY THE CREATIVE DESIGN PROCESS TO 2D FORMS</td>
<td>Year 2</td>
</tr>
<tr>
<td>CUFANM301A</td>
<td>CREATE 2D DIGITAL ANIMATIONS</td>
<td>Year 2</td>
</tr>
<tr>
<td>CUFRED301A</td>
<td>PREPARE VIDEO ASSETS</td>
<td>Year 2</td>
</tr>
<tr>
<td>CUFRED302A</td>
<td>AUTHOR INTERACTIVE SEQUENCES</td>
<td>Year 2</td>
</tr>
<tr>
<td>CUFRED304A</td>
<td>CREATE VISUAL DESIGN COMPONENTS</td>
<td>Year 2</td>
</tr>
<tr>
<td>CUFWRRT301A</td>
<td>WRITE CONTENT FOR A RANGE OF MEDIA</td>
<td>Year 2</td>
</tr>
</tbody>
</table>
**Chisholm** COURSE OUTLINE

<table>
<thead>
<tr>
<th>Timetable</th>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dandenong</td>
<td>Tue</td>
<td>17:00</td>
<td>21:00</td>
<td>10/02/2015</td>
<td>27/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Frankston</td>
<td>Tue</td>
<td>17:00</td>
<td>21:00</td>
<td>10/02/2015</td>
<td>27/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Dandenong</td>
<td>Tue</td>
<td>17:00</td>
<td>21:00</td>
<td>10/02/2015</td>
<td>27/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Frankston</td>
<td>Wed</td>
<td>17:00</td>
<td>21:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

What to Bring

Students are required to purchase an external video hard drive of at least 500 GB.

Commencement
February

Duration
Full-time: Not available  Part-time: 2 years

Duration Notes
Please contact us for further information

Pathways

- Advanced Diploma of Screen and Media - Chisholm
- Bachelor of Interactive Media Design - Chisholm
- Certificate IV in Digital Media Technologies - Chisholm
- Certificate IV in Screen and Media - Chisholm

For more information about this course or to apply

VETIS enrollments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS NO. 00834F
CUS30109 – Certificate III Music (Performance)

Contact
Leanne Paterson - Mt Eliza Secondary College
lpaterson@mesc.vic.edu.au
Laura Zemmering—Mt Eliza Secondary College
lzimmering@mesc.vic.edu.au

Ph: 9787 6288

Delivery
Duration: 2 years
Venue: Mt Eliza Secondary College
Times: 1st year: Wednesday 1.30 pm—5.00 pm
       2nd year: Wednesday 3.30 pm—7.30 pm

Special Requirements
No prerequisites required for first year.

2nd Year: Trainees must have successfully completed first year (CUS20109 Certificate II in Music) or successfully audition and / or complete an interview demonstrating an ability to complete a stand-alone VET / VCE Unit 3 – 4 sequence

Overview
Certificate III in Music provides the opportunity to apply a broad range of knowledge and skills in varied work contexts in the music industry.
Depending on the electives chosen, Units 1 and 2 include making a music demo, composing simple songs or musical pieces and preparing for performances.
Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, applying knowledge of genre to music making and performing music as part of a group or as a soloist.

Structured Workplace Learning
Structured Workplace Learning occurs on site through the implementation of Industry based workshop / incursions led by skilled industry based participants.

Contribution to the VCE and VCAL
VCE: eligibility for up to five units towards your VCE: three units at Units 1 and 2 level, and a Units 3 and 4 sequence. A study score is available for this program, which can contribute directly towards your ATAR – either as one of the best four studies (the primary four) or as the fifth or sixth study.
VCAL: eligibility for up to five credits towards VCAL – at the Foundation, Intermediate or Senior levels
MUSIC PERFORMANCE

Units delivered may include:

FIRST YEAR
Unit of Competency Name
Implement copyright arrangements
Work effectively in the music industry
Follow occupational health and safety procedures

Electives
Make a music demo
Compose simple songs or musical pieces
Incorporate music technology into performance
Contribute to backup accompaniment
Assist with sound recordings

SECOND YEAR (Choose group or solo)
Unit of Competency Name
Develop technical skills in performance
Develop improvisation skills
Apply knowledge of genre to music making
Develop & maintain Stagecraft Skills

Choose one Unit from the following:
Perform Music as part of a Group
Perform Music as a Soloist

To view the most up to date course information and units of competency refer to the relevant VETIS Purchasing Contract.

Pathways Examples

TAFE
♦ Certificate IV Music Performance
♦ Diploma Music Performance
♦ Diploma Popular Music and Performance
♦ Diploma Music Industry (Business)

University Pathways
♦ Bachelor of Arts (Music)
♦ Bachelor of Music Industry
♦ Bachelor of Music Performance

General
♦ Professional Musician
♦ Song writer
♦ Composer
♦ Arranger
♦ Copyist
♦ Teacher
CUS30109 – Certificate III in Technical Production

Contact:
Leanne Paterson - Mt Eliza Secondary College
lpaterson@mesc.vic.edu.au or
Laura Zimmering—Mt Eliza Secondary College
lzimmering@mesc.vic.edu.au
Ph: 9787 6288

Delivery
Duration: 2 years
Venue: Mt Eliza Secondary College
Times: 1st year: Wednesday 1.30pm - 5.00pm
2nd year: Wednesday 3.30pm—7.30pm

Overview
Certificate III in Technical Production provides the practical skills and knowledge to record, mix and edit sound sources.
Units 1 and 2 of the program include core units such as implementing copyright arrangements, performing basic sound editing and developing music industry knowledge. Elective units provide you with the opportunity to specialise in areas such as composing, event staging support and recording.
Units 3 and 4 offer scored assessment and include units such as recording and mixing a basic music demo, providing sound reinforcement and setting up and disassembling audio equipment.

Special Requirements
No prerequisites required for first year.
2nd Year: Trainees must have successfully completed first year (CUS20109 Certificate II in Music) or successfully audition and / or complete an interview demonstrating an ability to complete a stand-alone VET / VCE Unit 3 – 4 sequence.

Structured Workplace Learning
Structured Workplace Learning occurs on site through the implementation of Industry based workshop / incursions led by skilled industry based participants.

Contribution to the VCE and VCAL
VCE: eligibility for up to five units towards your VCE: three units at Units 1 and 2 level, and a Units 3 and 4 sequence. A study score is available for this program, which can contribute directly towards your ATAR – either as one of the best four studies (the primary four) or as the fifth or sixth study.
MUSIC TECHNICAL PRODUCTION

Units delivered may include:

FIRST YEAR

Unit of Competency Name
- Work effectively with others
- Manage own work and learning
- Source and apply entertainment industry knowledge
- Follow occupational health and safety procedures
- Implement copyright arrangements
- Perform basic sound editing

Electives
- Provide event staging support
- Incorporate music technology into performance
- Assist with sound recordings
- Compose simple songs or musical pieces

SECOND YEAR

Unit of Competency Name
- Provide sound reinforcement
- Record and mix a basic music demo
- Apply a general knowledge of audio to work activities
- Select and manage microphone and other audio input sources
- Set up and disassemble audio equipment

To view the most up to date course information and units of competency refer to the relevant VETIS Purchasing Contract.

Pathways Examples

TAFE
- Certificate IV Music Production
- Certificate IV Music Audio Production
- Certificate IV Music Technology and Production
- Diploma Sound Engineering
- Diploma Music Production
- Diploma Popular Music and Production
- Diploma Music Industry (Business)

UNIVERSITY
- Bachelor of Arts (Music)
- Bachelor of Music Industry
- Bachelor of Music Performance

GENERAL
- Sound Technician
- Studio Engineer
- Theatre/Television Audio Technician
CERTIFICATE IV IN RESIDENTIAL DRAFTING

Course Code: VET0141

This course is for students investigating a career in drafting and architecture. The students who undertake this program will complete design and presentation subjects that will complement and prepare the students for further studies in drafting and architecture.

On successful completion of this program along with their VCE, students have preferred entry at Chisholm into the Advanced Diploma Building Design (Architectural) to complete their studies. The Advanced Diploma Building Design (Architectural) articulates into the Bachelor of Architectural Design at University providing a career pathway whilst studying the VCE.

52515WA – Certificate IV in Residential Drafting - (partial completion). All groups will have six full-day excursions from 8.30 am to 7 pm on Wednesday's at points throughout the year.

Structured workplace learning

SWL is not mandated in this program, though the VCAA strongly recommend all VET students undertake some work placement.

Contribution to VCE/VCAL

VCE: Achievement of units of competency/modules at AOIF level III or above may provide credit at Units 3 and 4 level. 90 nominal hours of training is required for each VCE Unit.

VCAL: up to 200 hrs of accredited training for the one-year program and 190 hrs for the second year of the program.

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>29119</td>
<td>APPLY COMMUNICATION PROCESSES IN THE DESIGN OFFICE</td>
<td>Year 1</td>
</tr>
<tr>
<td>29122</td>
<td>CREATE TECHNICALLY PROJECTED VIEWS OF ARCHITECTURAL/INTERIOR DESIGN CONCEPTS</td>
<td>Year 1</td>
</tr>
<tr>
<td>29125</td>
<td>UNDERTAKE SURVEYS OF EXISTING SITES AND BUILDINGS</td>
<td>Year 1</td>
</tr>
<tr>
<td>29121</td>
<td>USE SKETCHING PRESENTATION TECHNIQUES TO COMMUNICATE DESIGN CONCEPTS</td>
<td>Year 1</td>
</tr>
<tr>
<td>29112</td>
<td>PRODUCE TECHNICAL DRAWINGS TO ARCHITECTURAL CONVENTIONS USING CAD SOFTWARE</td>
<td>Year 2</td>
</tr>
<tr>
<td>29126</td>
<td>PRODUCE WORKING DRAWINGS OF SINGLE LEVEL RESIDENTIAL DWELLINGS</td>
<td>Year 2</td>
</tr>
<tr>
<td>29116</td>
<td>PROVIDE DESIGN SOLUTIONS FOR SMALL RESIDENTIAL LIVING UNITS</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

Assessment Method

Timetable

<table>
<thead>
<tr>
<th>Campus</th>
<th>Class Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Start Date</th>
<th>End Date</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>08:00</td>
<td>12:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>17:00</td>
<td>21:00</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 1</td>
</tr>
<tr>
<td>Dandenong</td>
<td>Wed</td>
<td>12:30</td>
<td>17:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
<tr>
<td>Frankston</td>
<td>Wed</td>
<td>12:30</td>
<td>17:30</td>
<td>11/02/2015</td>
<td>28/10/2015</td>
<td>Year 2</td>
</tr>
</tbody>
</table>

What to Bring

Pen, pencil and note book

Commencement

February

Duration

Full-time: Not available Part-time: 2 years

Page 1 of 2 12-Nov-2014
Chisholm  COURSE OUTLINE

Duration Notes  Please contact us for further information

Pathways

Pathways - Chisholm Courses
- Advanced Diploma Of Building Design (Architectural) - Chisholm
- Advanced Diploma of Building Surveying - Chisholm
- Diploma of Building and Construction (Building) - Chisholm
- Diploma of Building and Construction (Site Management) - Chisholm

For more information about this course or to apply
VETIS enrolments are processed through secondary school VET coordinators. If you are interested in completing this program, please contact your school VET Coordinator. For any other queries, please email VETISprograms@chisholm.edu.au

Chisholm Institute has made every reasonable effort to ensure the most current information is available in this publication. Chisholm Institute reserves the right to alter this information and/or withdraw courses listed herein. Please refer to website for the latest course information. CRICOS No: 00681F
Certificate II in Sport and Recreation

VCE VET Sport & Recreation (FHS)

RTO: IVET 40548

Overview:
An exciting edition to the Physical Education Curriculum at Frankston High School, this VCE VET subject will be available to Yr10, Yr11 and Yr12 students. This subject will be taught by FHS staff and shall offer a contribution to the VCE ATAR in the form of a 'Study Score'. Selection of this subject will take the place of one of your elective subjects and shall incur a fee for participation. Students will walk from Frankston High School to the venue below, with their teacher on a Wednesday afternoon.

The VCE VET Sport and Recreation program aims:
- Provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the sport and recreation or related industries.
- Enable participants to gain a recognised credential and to make a more informed choice of vocation or career path.

Course Code and Title:
Certificate II in Sport and Recreation

Delivery:
Venue – Monash University, Peninsula Campus at new Monash Sport & Recreation Facility

Times – Wednesday 1.30pm – 5.30pm

Contribution to the VCE:
This is a two year course, and consequently, students in Year 10 who wish to gain full benefit from the program would do the first year of the course in Year 10, and complete the course in Year 11. If in Year 11, a student can also do this course as a VCE VET course and consequently do this program in Year 11 and Year 12 for ATAR contribution and VCE progression. If in Year 12, a student may choose to do the first year of this course to develop an understanding of the sport and recreation industry in readiness for career choice not long after.
Certificate II in Sport and Recreation - 2015

Core Units

BSBWOR202A Organize and complete daily work activities
HLTFA301C Apply first aid
SISXEMR201A Respond to emergency situations
SISXIND211 Develop and update sport, fitness and recreation industry knowledge
SISXWHS101 Follow work health and safety policies
SISXCAI102A Assist in preparing and conducting sport & recreation sessions

Elective Units

SISSSOF202 Officiate games or competitions (50 hours)
SISSSCO101 Develop and update knowledge of coaching practices (30)
SISXCAI101A Provide equipment for activities (10)
SISXFAC207A Maintain sport, fitness and recreation equipment for activities (5)
SISSSOF101 Develop and update officiating knowledge (15)
ARE YOU...
DYNAMIC?
PASSIONATE?
SUPPORTIVE?
ENERGETIC?
ADVENTUROUS?

Then consider a career as a

- Travel consultant
- Theme park attendant
- Attraction attendant
- Reservation sales agent
- Cruise booking agent
- Tour guide

VET IN SCHOOLS PROGRAM
Certificate III in Tourism
VETiS PROGRAMS

What is VETiS?
VET in Schools refers to Vocational Education and Training (VET) courses undertaken as part of your senior secondary education (they can make up part of your VCE or VCAL).

The programs aim to prepare you for further education, training and employment. They can also be a good way to explore different occupations while you are still in high school and test whether you are interested in pursuing a future in that industry.

What are the advantages of a VET Certificate?
- You get a nationally recognised qualification
- It can help you get a job
- You can get credits towards further study in the future
- You receive valuable experience in industry.

How is VETiS different from secondary school subjects?
- You study at Holmesglen in an adult learning environment and get a taste of what to expect after you leave high school.
- In many VETiS programs, you spend time on a Structured Work Placement (SWP) which gives you experience of working in your chosen industry.
- Assessment is competency based. This means you are not "graded" but instead marked as being either competent or not competent in a specific skill or task.

How long are VETiS courses?
VETiS programs generally run for two years, with classes held one day or afternoon a week during school terms. Your school should be able to timetable all your other classes around your VETiS program so you don't miss out on any other classes.

What do I get at the end?
When you complete a VETiS program, you are awarded a nationally recognised certificate of qualification.

If completing VETiS as part of your VCE, some certificates contribute towards your ATAR score. Some certificates offer an examination held during the VCE examination period and provide a study score, while other certificates provide block credit which may be used to enhance your ATAR score (subject to VTAC policy).

You can get more information about the VETiS program you are considering through your school or on the Holmesglen website.

Are there any prerequisites?
To enrol in a VETiS program you must be older than 14 years and 10 months, and be enrolled as a full time student in a secondary school.

How much does it cost?
Ask your school for fee information.

How do I enrol?
You can only enrol in a VETiS program through your school. Contact your school's VET coordinator or careers advisor.

Certificate III in Tourism

Location: Moorabbin and Waterman campuses
Program duration: Two years part-time
Location: Moorabbin, 585 Nepean Highway, 3195
Moorabbin Campus

Overview
The Certificate III in Tourism is an awarding industry-accredited course. Career opportunities range from hotel and restaurant positions to various roles in travel agencies, working with airlines or cruise companies, or guiding tours around the world.

Holmesglen has a people-centred approach to learning and teaching. You will study in a modern facility with state-of-the-art equipment, enabling you to develop the skills and knowledge required for the tourism industry.

Holmesglen has a people-centred approach to learning and teaching. You will study in a modern facility with state-of-the-art equipment, enabling you to develop the skills and knowledge required for the tourism industry.

The program is designed to provide you with the skills and knowledge needed to work in various roles within the tourism industry, including hospitality and travel agencies, tour operators, event coordinators, and travel agents. You will also have the opportunity to gain practical experience through work placement opportunities.

Qualification and recognition
This program is a VET in Schools program and is part of your VCE or VCAL program. Successful completion of this program is recognised as a part of your VCE, with credits contributing towards your ATAR score.

Further study opportunities
On completion of the Certificate III in Tourism, you may further your education with a Certificate IV in Travel and Tourism, a Certificate IV in Travel and Tourism, and/or a Diploma of Travel and Tourism.

Further information
For further information VET Co-ordinator Contact your school. 

www.holmesglen.edu.au/vetiss

© 2014, Holmesglen Institute
Holmesglen is the trading name of Holmesglen Institute
TOD: 0116

The information contained in this brochure was current at the time of printing and is subject to change without notice.

Availability of programs is dependent upon Government funding and student demand. Due to reorganisation changes may occur in the content and/or names of programs. Prospective students are advised to contact their school or visit www.holmesglen.edu.au prior to enrolment or calling the Department of Education and Training, Victoria, Australia.